

Mountain View Fire and Rescue
Scheduled Board of Commissioners Meeting
April 14, 2020

I. Meeting Called to Order

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30 pm.

Present from MVFR

Commissioner Jim Farrell

Commissioner Cathie McKinney

Commissioner Don Gentry

Commissioner Scott Currie

Commissioner Joanne Seng

Deputy Chief Mike Barlow

Chief Greg Smith

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The meeting was held online via Zoom due to the "Stay Home" order by Governor Inslee during the coronavirus (Covid-19) pandemic.

II. Pledge of Allegiance, United States Flag

Commissioner Farrell led the Pledge of Allegiance.

III. Approval of Agenda

It was moved by Commissioner Seng and seconded by Commissioner Currie to approve the agenda as it had been sent out to the board. Motion carried.

IV. Consent Agenda

It was moved by Commissioner Currie and seconded by Commissioner Seng to approve the consent agenda which included the minutes of the March 24th regular meeting of the board and the vouchers from the first half of April. Motion carried.

V. Account Balance Report—Deputy Chief Barlow

Spending is tracking with normal expenses. Vehicle maintenance is a problem due to overages from January and February.

VI. Budget Expenditure Report—Chief Smith

Vouchers for the first half of April were \$20,581 and payroll was \$130,656. Bigger vouchers included SWM fees for King County (\$6,393), pressure washing the roof and parking lot at 98 (\$3,583), voter pamphlets (\$562). As of April 12, revenue was as \$2,465,766.68 with \$1,379,681.96 in the expense account and \$251,469.16 in the 5-month float account. March home sales South King County: median cost \$502,950 up 3.8% from this time last year.

VII. Public Comment

Since the meeting was via Zoom, Jacob Fouts was present and thanked the district for making the meetings public online.

Union Comment

Not Present

VIII. Chief's Report

Chief Greg Smith presented a PowerPoint report which is incorporated by reference and reviewed Personnel, Facilities, Vehicles, Equipment, Budget and Emergency Incidents/Responses.

- Between March 1st and April 13th there were 238 total calls averaging 5.41 per day. 169 of those calls were EMS calls. First quarter there were a total of 544 calls 382 of those calls were EMS with an average of 5.98 calls per day. A large number of those calls are in the South Battalion area.
- The Spring volunteer academy was terminated due to the pandemic. The volunteers were 3 months into their training. The district is now trying to find other ways to keep these volunteers engaged.

- Mutual Aid for the 1st quarter

District	Provided to	Provided from
Enumclaw	7	3
Puget Sound Fire	10	5
VRFA	6	10
District 47	0	0
Total	23	18

- Volunteer hours

January	2231
February	2200
March	1980

- Re: City Council has cancelled all meetings through April. RFP for fire service study is due April 30th but its status is up in the air. Repaving in the city has started back up.
- MIT: newly re-elected council members were sworn into office. Ceremony was closed to the public due to the pandemic.

IX. Unfinished Business:

1. Black Diamond ILA for Service

No report at this time.

2. Mountain View Strategic Plan (2020)

Tabled

3. 2020 Excess Levy Discussion

Pro/Con statements are needed for the voters' pamphlet. Looking for volunteers to help with writing the statements. Commissioner McKinney asked if Liz Loomis was assisting in writing the Pro statement. Chief Smith stated that one statement had been turned in, but that it was a bit long. Commissioner Farrell stated that some local neighbors are willing to write something.

Voice of the Valley ran an article about the MVFR. Commissioner Gentry expressed concern about the impact that the Covid-19 pandemic will have on the voting matter. Chief Smith stated that the board has until the next meeting to make a "go/no go" decision about putting the matter on the ballot.

X. New Business

1. MVFR IT—Deputy Chief Barlow

Commissioners Currie and Gentry have been working with Dep. Chief Barlow in looking into a change for the primary servers for the district. The warranty for the primary server expires on June 13th of this year. It was originally purchased in 2013. The district needs a failsafe plan for if the server fails. It would cost about \$8,800 for a new server off state contracts. Commissioner Currie has also been assisting with the job description for moving forward the VHF radio system which was bought in 2011. The primary transmitter has failed, but the backup is working. The cause of the failure has not been determined. Brian Snure has looked over the RFP. When the state auditor was here it was mentioned that it would need to go out for RFP, but Snure disagrees with that assessment and feels it is at the board's discretion to find someone for the job. Commissioner Farrell requested that Commissioners Currie and Gentry bring a recommendation on how to proceed on the server and VHF issue to the board at the next meeting. Commissioner McKinney expressed appreciation for the work they have done on the matter so far. Commissioner Currie asked if there was a plan to fix the transmitter. Dep. Chief Barlow said right now the issue is getting to the transmitter—it is up on the mountain and still covered in snow.

2. Deputy Chief Job Description

Commissioner Seng moved and Commissioner McKinney seconded that the district hire a search firm (Prothman) to assist in finding a new deputy chief which could cost upwards of \$17,500+, possibly \$18,000-\$20,000. The motion passed unanimously. There is interest in a company called The Prothman Group. Commissioner Farrell suggested proceeding forward in the initial interview of possibly hiring the firm. Commissioner McKinney will help in the initial meeting and recommendation. Chief Smith will reach out to the company tomorrow.

XI. Commissioners Report

- F-1 forms are due tomorrow! Please get them done.
- Commissioner McKinney complimented Patty and Lisette on the great work they have been doing on the reading program.
- Documents will need to be signed so please stop by the office during the open office hours.

Board Meeting Adjourn

Commissioner Gentry moved and Commissioner Currie seconded to adjourn the meeting. Motion carried and the meeting was adjourned at 7:12 pm.

Next meeting will be April 28, 2020 at 6:30 pm via Zoom (online.)

State Board of Volunteer Firefighters

An expense voucher for an ambulance was discussed. **Chief Smith moved and Commissioner Farrell seconded to approve and sent the paperwork to the state. Motion carried.**

Joanne Seng (Position #1)

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Cathie Valentine-McKinney (Position #2)

Scott Currie (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Kim Baker, District Secretary