

**Mountain View Fire and Rescue
Scheduled Board of Commissioners Meeting
May 12, 2020**

I. Meeting Called to Order

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30 pm.

Present from MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Don Gentry
Commissioner Scott Currie
Commissioner Joanne Seng
Deputy Chief Mike Barlow
Chief Greg Smith

The meeting was held online via Zoom due to the "Stay Home" order by Governor Inslee during the coronavirus (Covid-19) pandemic.

II. Approval of Agenda

It was moved by Commissioner Seng and seconded by Commissioner Currie to approve the agenda as presented. Motion carried.

III. Consent Agenda

It was moved by Commissioner Currie and seconded by Commissioner Seng to approve the consent agenda which included the minutes of the April 28th regular meeting of the board and the vouchers from the first half of May. Motion carried.

IV. Account Balance Report—Deputy Chief Barlow

Account Balance report was distributed to the board via email. Spending is on track.

V. Budget Expenditure Report—Chief Smith

Vouchers for the first half of May were \$100,394 and payroll was \$130,988. Bigger vouchers included WA Unemployment for 3 individuals (\$15,915), Insurance—MacGilvaney (\$25,196), Legal services/McGavick Graves (\$4,480), De. Chief search/Prothman Group (\$5,833), Volunteer Academy (\$3,828), septic maintenance Sta. 94 (\$1,095), PPE Bunker Gear (\$26,450), VHF lease Mt. Baldi (\$2,988), IT/Battery back-up (\$2,231) Utilities were \$5,504. As of May 10, revenue was as \$3,842,022.06 with \$1,018,176.75 in the 5-month float account and \$1,741,574.79 in the expense account.

VI. Public Comment

None

Union Comment

None

VII. Chief's Report

Chief Greg Smith presented a PowerPoint report which is incorporated by reference and reviewed Personnel, Facilities, Vehicles, Equipment, Budget and Emergency Incidents/Responses.

- Between April 28th and May 11th there were 70 total calls averaging 5.0 per day. 50 of those calls were EMS. 1,944 volunteer hours during the month of April averaging 5.4 volunteers on duty per day.
- Re: Black Diamond E-98 replacement—construction is on track. Set to arrive Feb/Mar 2021. Plant making the engine has not been shut down during the pandemic.
- Black Diamond Safety/City Council now holding meetings via Zoom. Met on May 7th.
- Re: RFP on the Fire Service Study—three companies are under review.
- BD Finance Department has stated that the Covid-19 situation will not impact the 2020 budget.
- MIT: EOC meetings are happening by Zoom.

VIII. Unfinished Business:

1. Black Diamond ILA for Service

No further report.

2. Mountain View Strategic Plan (2020)

Chief Smith has been working on the plan. Will be sending it out the board for review.

3. 2020 Excess Levy Discussion—Commissioner McKinney

Press release going out. Draft of a postcard to be mailed out in July is under review. Officially registered for the ballot. Commissioner McKinney inquired with the board about how secure they were in fully going forward with the levy. Most of the board feels is it necessary from a budgetary point of view. Equipment is needed. There are some concerns about how the pandemic will affect the election and the response.

4. Information Technology (IT)—Commissioners Currie and Gentry

Commissioner Currie gave an update on what work has been done regarding the VHF. The backup repeater has failed. Difficult to reach it on Mt. Baldi due to current road conditions. Some radios have been installed in the station bays but more need to be installed. With a new deputy chief coming on board in a few months, not sure how much the new individual will continue with the project. Still a lot of work and costs going forward, but the work needs to be completed.

Commissioner Gentry received a diagram of the network from Deputy Chief Barlow and has been discussing it with this network team. Still gathering information and will have follow up questions for the Dep. Chief.

Chief Smith shared that he sent an email out to the commissioners regarding the purchase of 12 defibrillator units. The total cost was less than \$40,000 which is much less than the predicted \$100,000-\$200,000 to replace the units. That cost does not include a service contract. The chief did go forward with ordering the units.

5. Deputy Chief

All requested information has been sent into the Prothman Group. A salary range will be available next week.

IX. New Business

None

X. Commissioners Report

- Commissioner McKinney commended Chief Smith on the way he reported the Covid-19 info and responses to the board and district constituents.

Board Meeting Adjourn

Commissioner Currie moved and Commissioner Gentry seconded to adjourn the meeting. Motion carried and the meeting was adjourned at 7:11 pm.

Next meeting will be May 26, 2020 at 6:30 pm via Zoom (online.)

Joanne Seng (Position #1)

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Cathie Valentine-McKinney (Position #2)

Scott Currie (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Kim Baker, District Secretary