

**Mountain View Fire and Rescue
Scheduled Board of Commissioners Meeting
May 26, 2020**

I. Meeting Called to Order

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30 pm.

Present from MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Don Gentry
Commissioner Scott Currie
Commissioner Joanne Seng
Deputy Chief Mike Barlow
Chief Greg Smith

The meeting was held online via Zoom due to the "Stay Home" order by Governor Inslee during the coronavirus (Covid-19) pandemic.

II. Approval of Agenda

It was moved by Commissioner McKinney and seconded by Commissioner Gentry to approve the agenda as presented. Motion carried.

III. Consent Agenda

It was moved by Commissioner Seng and seconded by Commissioner McKinney to approve the consent agenda which included the minutes of the May 12th regular meeting of the board and the vouchers from the second half of May. Motion carried.

IV. Account Balance Report—Deputy Chief Barlow

Account Balance report was distributed to the board via email. 63.6% of the budget is remaining and we are 58% of the year done. Spending is on track.

V. Budget Expenditure Report—Chief Smith

Vouchers for the half of May were \$125,560 and payroll was \$131,450. Total expenditures for May were \$488,392. Compared to last year at this time spending is down about 10%. Bigger vouchers included heating system at 96 (\$8,414), EMS Defibrillators (\$39,774), fuel (\$1,696), insurance (\$54,944), 911 dispatch (\$7,424), IT Hardware/software (\$2,176). Utilities were \$6,708. As of May 24, revenue was as \$3,683,343.67 with \$1,056,569.04 in the 5-month float account and \$1,533,260.17 in the expense account. An intra-fund transfer of 64,310.03 from the expense account was completed to cover the loan payment.

VI. Public Comment

None

Union Comment

None

VII. Chief's Report

Chief Greg Smith presented a PowerPoint report which is incorporated by reference and reviewed Personnel, Facilities, Vehicles, Equipment, Budget and Emergency Incidents/Responses.

- Between May 1st through May 25th there were 108 total calls averaging 4.32 per day. 85 of those calls were EMS (70.7% of the calls).
- Chief Smith shared photos from two vehicle accidents that happened on Green Valley Road Memorial Day weekend. Both accidents happened in approximately the same location on that road one day apart.
- During the pandemic—there have only been 4 EMS calls that patients tested positive for covid-19.
- Re: Black Diamond E-98 replacement—construction is on track.
- Black Diamond Safety/City Council met on May 7th via Zoom.
- Re: RFP on the Fire Service Study—three companies were reviewed—going with FCS.
- MIT: Casino and Bingo Hall reopened on May 26th.

VIII. Unfinished Business:

1. Black Diamond ILA for Service

No further report.

2. Mountain View Strategic Plan (2020)

Sent out to the board.

3. 2020 Excess Levy Discussion—Commissioner McKinney

Information gets sent out quickly. Board and district would prefer to not focus on covid-19 issues. Currently editing the flow of the postcard draft. The district does not want to sensationalize issues. The board was wondering about making/getting yard signs—preferable ones that could be used in future ballot issues—not one-time use.

4. Information Technology (IT)—Commissioners Currie and Gentry

Commissioner Currie gave an update on what work has been done regarding the VHF. A trip was made out to Mt. Baldi to look at the back-up repeater. Seems to be a minor issue that can be fixed. Back-up battery is at the end of its life and will need to be replaced at a cost of about \$500. Work on the antennae is also needed. Commissioner Currie also visited several stations to look at what needs to be done at each—work on list and process what needs to be done and what supplies are in storage. Work on getting radios in vehicles and relay stations completed/

Commissioner Gentry looking into inventorying network equipment and how it is all networked. Equipment is aging and trying to determine what needs to be replaced.

5. Deputy Chief

Wage survey: Commissioner Seng moved and Commissioner McKinney seconded to approve a wage range of \$150,000 - \$155,000 for the Deputy Chief position. Commissioner Gentry asked if there was a back-up plan if the district does not get any candidates for the position. Commissioner Farrell said they would refer to the Prothman Group on how to proceed. **Motion passed unanimously.** A flyer will be shared with the board about the job opening.

IX. New Business

None

X. Commissioners Report

- Chief Smith shared that about 9 district employees have had fraudulent unemployment claims made in their names.
- Lt. Lowry will start as the Training Officer on June 22nd. Chief Smith has authorized over time so that Lt. Lowry can shadow Lt. Trout for a few days, prior to the change.
- There will be a private fireworks event on Lake Sawyer.
- Burn Ban will go into effect on July 1st and continue through Labor Day.

Board Meeting Adjourn

Commissioner Currie moved and Commissioner McKinney seconded to adjourn the meeting. Motion carried and the meeting was adjourned at 7:20 pm.

Next meeting will be June 9, 2020 at 6:30 pm via Zoom (online.)

Joanne Seng (Position #1)

-

Cathie Valentine-McKinney (Position #2)

Scott Currie (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Kim Baker, District Secretary