## **Washington State Auditor's Office**

## **Financial Statements Audit Report**

## King County Fire Protection District No. 44 (Mountain View Fire and Rescue)

Audit Period

January 1, 2012 through December 31, 2012

Report No. 1011222





## Washington State Auditor Troy Kelley

February 6, 2014

Board of Commissioners Mountain View Fire and Rescue Auburn, Washington

## Report on Financial Statements

Twy X Kelley

Please find attached our report on the Mountain View Fire and Rescue's financial statements.

We are issuing this report in order to provide information on the District's financial condition.

Sincerely,

TROY KELLEY
STATE AUDITOR

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Financial Section	

Independent Auditor's Report on Internal
Control over Financial Reporting and on
Compliance and Other Matters Based on an
Audit of Financial Statements Performed in
Accordance with Government Auditing
Standards

## Mountain View Fire and Rescue King County January 1, 2012 through December 31, 2012

Board of Commissioners Mountain View Fire and Rescue Auburn, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Mountain View Fire and Rescue, King County, Washington, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated January 17, 2014.

#### INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be

material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### PURPOSE OF THIS REPORT

Twy X Kelley

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

TROY KELLEY
STATE AUDITOR

January 17, 2014

# Independent Auditor's Report on Financial Statements

## Mountain View Fire and Rescue King County January 1, 2012 through December 31, 2012

Board of Commissioners Mountain View Fire and Rescue Auburn, Washington

#### REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the Mountain View Fire and Rescue, King County, Washington, for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the District's financial statements, as listed on page 6.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting that demonstrates compliance with Washington State statutes and the *Budgeting, Accounting and Reporting System* (BARS) manual prescribed by the State Auditor described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of

significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Mountain View Fire and Rescue, for the year ended December 31, 2012, on the basis of accounting described in Note 1.

#### Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. As described in Note 1 to the financial statements, the financial statements are prepared in accordance with the basis of accounting that demonstrates compliance with Washington State statutes and the *Budgeting, Accounting and Reporting System* (BARS) manual prescribed by the State Auditor, which is a basis of accounting other than accounting principles generally accepted in the United State of America. Our opinion is not modified with respect to this matter.

#### Other Matters

#### Supplementary and Other Information

Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Liabilities is presented for purposes of additional analysis as required by the prescribed BARS manual. This schedule is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

#### Purpose of this Report

The report is intended for the information and use of the management and the Board of Commissioners of the District. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

#### OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated January 17, 2014 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That

report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

TROY KELLEY
STATE AUDITOR

Twy X Kelley

January 17, 2014

## **Financial Section**

## Mountain View Fire and Rescue King County January 1, 2012 through December 31, 2012

#### FINANCIAL STATEMENTS

Fund Resources and Uses Arising from Cash Transactions – 2012 Notes to Financial Statements – 2012

#### SUPPLEMENTARY AND OTHER INFORMATION

Schedule of Liabilities – 2012

## King County Fire Protection District No. 44

#### FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For the Year Ended December 31, 2012

BARS Code		Total for All funds*	000	100	101			
Beginning Cash and Investments								
30810	Beg Fund Bal-Reserved	1,989,544	0	1,003,533	0			
30880	Beg Fund Bal-Unreserved	3,129,441	2,372,864	0	373,465			
38880/58880	Prior Period Adjustments, net	0	0	0	0			
Operating Revenues	5							
310	Taxes	3,640,535	3,066,350	0	81			
320	Licenses & Permits	2,560	2,560	0	0			
330	Intergovernmental Revenues	162,569	162,569	0	0			
340	Charges for Goods and Services	805,609	805,609	0	0			
350	Fines & Penalties	0	0	0	0			
360	Miscellaneous Revenues	179,277	155,358	5,455	4,309			
Total Operating Rev	renues:	4,790,550	4,192,446	5,455	4,390			
Operating Expenditu	ıres							
510	General Government	41,974	41,974	0	0			
520	Public Safety	4,829,718	4,504,699	0	69,249			
598	Intergovernmental Payments	0	0	0	0			
Total Operating Exp	enditures:	4,871,692	4,546,673	0	69,249			
Net Operating Increa	ase (Decrease):	-81,142	-354,227	5,455	-64,859			
Nonoperating Rever	nues							
370, 380, 395, 398	Other Financing Sources	0	0	0	0			
391-393	Debt Proceeds	0	0	0	0			
397	Transfers-In	0	-58,960	0	0			
Total Nonoperating	Revenues:	0	-58,960	0	0			
Nonoperating Exper	nditures							
580, 596, 599	Other Financing Uses	0	0	0	0			
591-593	Debt Service	582,244	906	0	0			
594-595	Capital Expenditures	132,989	77,035	0	0			
597	Transfers-Out	0	-82,000	0	82,000			
Total Nonoperating Expenditures:		715,233	-4,059	0	82,000			
Increase (Decrease	) in Cash and Investments	-796,375	-409,128	5,455	-146,859			
Ending Cash and Investments								
50810	End Fund Bal-Reserved	2,006,974	0	1,008,987	0			
50880	End Fund Balance-Unreserved	2,315,635	1,963,736	0	226,606			

The accompanying notes are an integral part of this Statement.

BARS Code		200	201	300	301
Beginning Cash and	I Investments				
30810	Beg Fund Bal-Reserved	0	0	0	986,011
30880	Beg Fund Bal-Unreserved	34,716	53	348,343	0
38880/58880	Prior Period Adjustments, net	0	0	0	0
Operating Revenues	3				
310	Taxes	574,104 0			0
320	Licenses & Permits	0	0	0	0
330	Intergovernmental Revenues	0	0	0	0
340	Charges for Goods and Services	0	0	0	0
350	Fines & Penalties	0	0	0	0
360	Miscellaneous Revenues	923	0	1,256	11,976
Total Operating Rev	renues:	575,027	0	1,256	11,976
Operating Expenditu	ıres				
510	General Government	0	0	0	0
520	Public Safety	0	0	255,770	0
598	Intergovernmental Payments	0	0	0	0
Total Operating Exp	enditures:	0	0	255,770	0
Net Operating Incre	ase (Decrease):	575,027	0	-254,514	11,976
Nonoperating Rever	านes				
370, 380, 395, 398	Other Financing Sources	0	0	0	0
391-393	Debt Proceeds	0	0	0	0
397	Transfers-In	0	0	58,960	0
Total Nonoperating Revenues:		0	0	58,960	0
Nonoperating Exper					
580, 596, 599	Other Financing Uses	0	0	0	0
591-593	Debt Service	581,338	0	0	0
594-595	Capital Expenditures	0	0	55,954	0
597	Transfers-Out	0	0	0	0
Total Nonoperating Expenditures:		581,338	0	55,954	0
Increase (Decrease) in Cash and Investments		-6,311	0	-251,508	11,976
Ending Cash and In	vestments				
50810	End Fund Bal-Reserved	0	0	0	997,987
50880	End Fund Balance-Unreserved	28,404	54	96,835	0

The accompanying notes are an integral part of this Statement.

#### NOTES TO FINANCIAL STATEMENT

#### For the Year Ended December 31, 2012

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

King County Fire Protection District #44 is a special purpose government that provides for prevention, fire suppression, emergency medical services, and for the protection of life and property to the general public and is supported primarily through property taxes.

The District was incorporated in February 1953 and operates under Chapter 52 RCW and other laws of the state of Washington applicable to fire districts.

King County Fire Protection District #44 uses single-entry, cash basis accounting which is a departure from generally accepted accounting principles (GAAP).

#### a. Fund Accounting

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of single-entry accounts that comprises its cash, investments, revenues and expenditures, as appropriate. The District's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the District:

#### GOVERNMENTAL FUND TYPES:

General (Current Expense) Fund

This fund is the primary operating fund of the District. It accounts for all financial resources except those required or elected to be accounted for in another fund.

The General "Rollup" fund consists of several accounts as follows:

Expense 44-0010 90,526 Unreserved
Reserve 44-6010 1,867,106 Unreserved
Revolving 3,000 Unreserved
Travel 3,000 Unreserved
Petty Cash 100 Unreserved

Total 1,963,732

#### Debt Service Funds

These funds account for the accumulation of resources to pay principal, interest and related costs on general long-term debt.

#### Capital Project Funds

These funds account for financial resources that are designated for the acquisition or construction of general government capital projects.

#### b. Basis of Accounting

King County Fire Protection District #44 reports financial activity using the revenue and expenditure classifications, statements and schedules contained in the Cash Basis Budgeting Accounting and Reporting System (BARS) manual. This basis of accounting and reporting is an other comprehensive basis of accounting (OCBOA) that is prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Revenues are recognized only when cash is received and expenditures are recognized when paid.

Purchases of capital assets are expensed during the year of acquisition. There is no capitalization of capital assets, nor allocation of depreciation expense. Inventory is expensed when purchased.

#### c. Budgets

King County Fire Protection District #44 adopts annually appropriated budgets for the general expense and revenue funds. These budgets are appropriated at the fund level (except the general (current expense) fund, where budget is adopted at the department

#### **King County Fire District 44**

#### **NOTES TO FINANCIAL STATEMENT**

#### For the Year Ended December 31, 2012

level). The budget constitutes the legal authority for expenditures at that level. Annually appropriations for these funds lapse at the fiscal year end.

Annually appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budget were as follows:

Fund

General Expense 10-044-0010 Department Description Variance Budget Actual Exp 511-10 Legislative 6750.00 5432.13 1317.87 511-60 Legislative Benefits 21530.00 ÁÁ18800.08 2729.92 11817.47 511-70 Election Fees 6000.00 -5817.47 514-20 Auditor 7300.00 5925.46 1374.54 1325805.00 1151303.64 522-10 Administrative 174501.36 -122160.33 522-20 Suppression 2915747.00 3037907.33 522-30 Fire Prevention 8300.00 2173.91 6126.09 522-40 Training ÁÁÁ47700.00 7109.18 40590.82 522-50 Facility ÁÁÁ245725.00 170798.75 74926.25 526-20 EMS Á77850.00 52532.35 25317.65 526-40 9000.00 8918.60 EMS Training 81 40 528-20 Communication Cap 77472.00 6555.50 70916.50 528-50 Communications M/R 5000.00 4889.86 110.14 528-60 Communications Pro 77500.00 74939.16 2560.84

Total General Fund

Communications Fees

Interest/Debt

10-044-0010 General Exp Fund 4888979.00 4624615.60 264363.40

0.00

#### d. Cash

528-80

592-22

It is the District's policy to invest all temporary cash surpluses. The amount is included on the statement of resources and uses arising from cash transactions as cash and investments.

57300.00 64606.11

906.07

-7306.11

-906.07

#### e. Deposits

The District's deposits (and certificates of deposit) are covered by (the Federal Deposit Insurance Corporation and/or the Washington Public Deposit Protection Commission).

#### f. Capital Assets

Capital assets are long-lived assets of the District and are recorded as capital expenditures when purchased.

#### g. Compensated Absences

Sick leave may accumulate (indefinitely or up to 1200 hours). Upon separation or retirement employees (do) receive payment for unused sick leave.

Local Contract. Article 19.3. When an Employee leaves after five (5) years of continuous employment with the district, the District shall buy back all unused sick leave of the departing employee at a rate of 25%; up to 960 hours. The buy back shall be based on the employees rate of pay at the time the employee leaves employment of the district.

The District's estimated liability for sick leave termination benefits on December 31, 2012 was \$154,554.09.

#### g. Reserved Fund Balances

10-044-1010 Emergency Operating Fund 1008987.00

10-044-3010 Capital Expenditures 997987.00

#### NOTE 1 - COMPLIANCE AND ACCOUNTABILITY

There was one material violation of finance-related legal or contractual provisions.

#### NOTES TO FINANCIAL STATEMENT

#### For the Year Ended December 31, 2012

That being a finding in the audit of 2011 which precipitated from a specific request by the District to review an expenditure that occurred in 2012.

#### NOTE 2 - PROPERTY TAXES

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Collections are distributed (at/after) the end of each month.

Property tax revenues are recognized when cash is received by the District. Delinquent taxes are considered fully collectible because a lien affixes to the property after taxes are levied.

The District regular levy for the year 2012 for collection in 2012 was \$1.50 per \$1,000 on an assessed valuation of \$2,053,547,635 for a total regular levy of \$3,080,321.00.

#### NOTE 3 - INVESTMENTS

The District's investments are held by the county as its agent in the District's name. Investments by type at December 31, 2012 were as follows:

Type of Investment	Balance
Reserve 17-6020	226606.00
Bond Pymt 44-8510	28404.00
Bond Prjt 44-8512	96835.00
Capital 44-3010	997987.00
COP 44-8880	54.00
EOF 44-1010	1008987.00
Exp 44-0010	90526.00
Rsv 44-6010	1867106.00
Revolving	3000.00
Travel	3000.00
Petty Cash	100.00
Total	4322605.00

#### NOTE 5 - LONG-TERM DEBT

General Bond 2008 (12/30/08)

The accompanying Schedule of Long-Term Debt (09) provides a listing of the outstanding debt of the District and summarizes the District's debt transactions for year 2012. The debt service requirements, including interest, are as follows:

	00 (12/30/00/			
	Principal	Interest Balance		
2008			4000000	
2009	150000	166677	3850000	
2010	140000	178055	3710000	
2011	150000	174555	3560000	
2012	150000	169493	3410000	
2013-2017	815000	765365	2595000	
2018-2022 1	1005000	578370	1590000	
2023-2027 1	1290000	295790	300000	
2028	30000	16200	0.00	
General Bond 20	09 (12/30/09)			
General Bond 20	09 (12/30/09) Principal	Inter	est Balance	
General Bond 200 2009		Inter	est Balance 3500000	
		Inter 129387		
2009	Principal		3500000	
2009 2010	Principal 135000	129387	3500000 3365000	
2009 2010 2011	Principal 135000 135000	129387 128533	3500000 3365000 3230000	
2009 2010 2011 2012	Principal 135000 135000 135000	129387 128533 126845	3500000 3365000 3230000 3095000	
2009 2010 2011 2012 2013	Principal 135000 135000 135000 135000 745000	129387 128533 126845 124955	3500000 3365000 3230000 3095000 2960000	
2009 2010 2011 2012 2013 2014-2018	Principal  135000 135000 135000 135000 745000 380000	129387 128533 126845 124955 569375	3500000 3365000 3230000 3095000 2960000 2215000	
2009 2010 2011 2012 2013 2014-2018 2019-2023 8 2024-2028 1	Principal  135000 135000 135000 135000 745000 380000	129387 128533 126845 124955 569375 434378	3500000 3365000 3230000 3095000 2960000 2215000 1335000	

#### **King County Fire District 44**

#### NOTES TO FINANCIAL STATEMENT

For the Year Ended December 31, 2012

NOTE 6 - PENSION PLANS

Substantially all of the District's full-time and qualifying part-time employees participate in the LEOFF II and PERS II plans administered by the Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit retirement systems. Actuarial information is on a system-wide basis and is not considered pertinent to the District's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

Historical trend or other information regarding each plan is presented in the state Department of Retirement Systems annual financial report. A copy of this report may be obtained at:

Department of Retirement Systems Communications Unit PO Box 48380 Olympia WA 98504-8380

OTHER DISCLOSURES None

Prepared on 05/17/2013

Schedule 09			or Ending Balance of December 31, 2012 ly		3,410,000	3,095,000	6,505,000	6,505,000
			BARS Code for Redemption of Debt Only		59122	59122		
			Reductions		150,000	135,000	285,000	285,000
strict No. 44		1, 2012	Additions		0	0	0	0
Fire Protection District No. 44	Schedule of Liabilities	year ended December 31, 2012	Beginning Balance January 1, 2012		3,560,000	3,230,000	000'06L'9	000'06L'9
King County Fi	S	For the ye	Maturity/Payment Due Date		12/30/2028	12/30/2029	Total General Obligations:	Total Liabilities:
	Ī		Description		2008 Bond	2009 Bond	Total	
2534			ID. No.	igations	251.12	251.12		
MCAG NO.			Debt Type	General Obligations				



## **ABOUT THE STATE AUDITOR'S OFFICE**

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

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Director of Performance and State Audit
Director of Local Audit
Deputy Director of State Audit
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