

King County Fire District 44
Board of Commissioners Meeting
January 13, 2009

- I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner Joanne Seng
Commissioner Frederick Heistuman
Commissioner James Farrell
Commissioner F. Dan Bjurstrom
Commissioner Andy Benedetti

Commissioner Phillip Hamilton and Robin Mauro had excused absences. Also present were Chief Smith, Deputy Chief Mike Barlow and District Secretary Pamela Ratcliffe.

Union Representative: Vice President Local 3186 Robert Jewett.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

- II. Pledge of Allegiance.** Commissioner James Farrell led those in attendance in the Pledge of Allegiance.

KCFD31 presentation. Commissioner Paul Recant. Commissioner Recant is a new commissioner for District 31. District 31 is currently in negotiations with Valley Regional Fire Authority (VRFA). He has requested support for his district, levels to depend on final meeting(s) with VRFA.

District 44 has noted our concerns regarding response times to his district and referred Commissioner Recant to several resources to help him with his negotiations. We have offered to support him as needed.

Commissioner Recant will follow-up at the next scheduled board meeting, January 27, 2009.

- III. Approval of Agenda.** The agenda was changed to move X. A. to follow the Pledge of Allegiance. Commissioner Joanne Seng made a motion to approve the agenda as changed. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

IV. Consent Agenda.

Commissioner James Farrell called for approval of the consent agenda, which includes minutes of December 9, 2008, Special meeting minutes of December 17, 2008, and the vouchers. Commissioner F. Dan Bjurstrom made a motion to approve the consent agenda. Commissioner Joanne Seng seconded the motion. The motion carried.

REVIEW DATE: Jan 13, 2009
 FOR VOUCHER PERIOD: Jan 1, 2009 through Jan 15, 2009

General Expense		
Voucher Payroll	8,432.06	
Voucher #54256-54327 Accounts Payable	48,087.19	
Total Vouchers		56,519.25
Online Processing (Payroll)	103,352.39	
Total Processing		159,871.64
Bond Project 2008		
Voucher #01001-01004 Accounts Payable	33,950.49	
Total Vouchers		33,950.49
Other Payable (wire transmittal)	51,200.00	
Total Processing		85,150.49

General Expense Fund As of January 15, 2009	Jan 1 half		Jan1 half
44 Capital	\$ 161.11	BD Capital	\$ -
44 Operating	\$ 38,642.54	BD Operating	\$ 7,092.22
44 Payroll	\$ 89,428.97	BD Payroll	\$ 17,034.99
44 Volunteer Operating	\$ 760.65	BD Volunteer Operating	\$ 292.05
44 Volunteer Payroll	\$ 3,291.00	BD Volunteer Payroll	\$ 2,809.00
Mountain View F&R	132,284.27	Black Diamond	\$27,228.26
159,512.53 add back cash receipts 359.11 = 159,871.64			

V. **Account Balance Report.** Chief Barlow reviewed the 2008 Bond Project summary expense report. He explained to the board how the 7.5m was split between 2008 and 2009, current budget reflects 4m in expenditures only.

The 2009 budget reflected is a draft budget. Expenditures to date are within normal range.

The department has ordered some computer equipment from the NFIRS grant. Billing will be submitted for reimbursement after purchase.

VI. Budget Expenditure Report.

As of January 15, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 161.11	\$ 368,090.00	0.04%	99.96%
44 Operating	\$ 38,642.54	\$ 1,261,350.00	3.06%	96.94%
44 Payroll	\$ 89,428.97	\$ 2,348,514.56	3.81%	96.19%
44 Volunteer Operating	\$ 760.65	\$ 48,500.00	1.57%	98.43%
44 Volunteer Payroll	\$ 3,291.00	\$ 217,540.00	1.51%	98.49%
Mountain View F&R	\$ 132,284.27	\$ 4,243,994.56	3.12%	96.88%

BD Capital		\$ 24,500.00	0.00%	100.00%
BD Operating	\$ 7,092.22	\$ 207,019.00	3.43%	96.57%
BD Payroll	\$ 17,034.99	\$ 386,483.00	4.41%	95.59%
BD Volunteer Operating	\$ 292.05	\$ 16,400.00	1.78%	98.22%
BD Volunteer Payroll	\$ 2,809.00	\$ 54,850.00	5.12%	94.88%
Black Diamond	\$ 27,228.26	\$ 689,252.00	3.95%	96.05%
2009 44/BD Budget	\$ 159,512.53	\$ 4,933,246.56	3.23%	96.77%

Chief Smith reported final 2008 figures will not be completed until King County Pool Report is balanced mid February 2008. The district has one final payment to Valley Regional Fire Authority regarding the annexation January 1, 2008.

VII. Public Comment. n/a

Union Comment. Local Vice-President thanked the volunteers that helped with the Election phone calling bank.

VIII. Chief's Report.

1. **Incident responses.** During the last four weeks we have experienced snow, winds, and flooding. There was one significant flooding response at Lake Sawyer that 98, Tim Perciful, PIO, and volunteers responded to.

2. **Apparatus.** All apparatus in service.

3. **Facilities.** Station 96 experienced basement flooding due to a sump pump discharge problem. All water was out within 1 ½ hour, a dehumidifier and heat was applied immediately. A moisture reading will be taken before occupancy. The district will look into replacing the current sump pump and discharge pipe. Chief Smith will look into and report back at January 27, 2009 meeting.

4. **Division Assistant Assessment Lab.** We have two candidates in the assessment lab, the district has arranged eleven personnel from other districts and the City of Black Diamond to assist.

5. **Flooding.** Phase III is reported to happen on January 14, 2009 at 0500. The district does not anticipate any problems.

6. **Black Diamond.** The City's current Public Safety levy expires at the end of 2009. They have requested the district to meet with them about the possibility of running the levy again.

2009 is the City of Black Diamond's 50th Anniversary

VIV. Old Business.

1. **Station 96 reoccupation.** Chief Smith reviewed the tasks completed. The generator has been delivered. As soon as final part (switch) arrives installation will be completed. A moisture reading will be taken as reviewed under new business.

2. Bond. 1st half of Bonds (4 mil) have been sold and collected.

The board received the Project Manager employment agreement to review. This will be an exempt position with a salary recommendation coming to the board. After the board has reviewed a final copy will be forwarded to legal.

A temporary mechanic position to cover the shop vacancy is being reviewed with a recommendation coming to the board.

3. Leave Sharing Policy. Tabled to the January 27, 2009 board meeting.

4. Workplace Violence Policy. Tabled to the January 27, 2009 board meeting.

5. 2009 Budget. Chief will have a final draft on January 27, 2009, to be discussed on February 10, 2009 and voted on February 24, 2009. Commissioner Farrell would like it to reflect a 4-6% set aside to the Emergency Operating Fund.

X. New Business.

1. Resolution 09-438. Declaring the Board of Fire Commissioners of the former King County Fire Protection District 17 are now Commissioners of King County Fire Protections District 44.

Commissioner F. Dan Bjurstrom made a motion to approve Resolution 09-438. Commissioner Frederick Heistuman seconded the motion. The motion carried.

2. Nomination for Chair. Commissioner Frederick Heistuman nominated James Farrell as Board of Commissioner Chair. Commissioner Joanne Seng seconded the nomination. No other nominations were submitted.

Commissioner Joanne Seng made a motion to cast a unanimous ballot for the Chair election. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

Commissioner Frederick Heistuman nominated F. Dan Bjurstrom as Board of Commissioner Vice-Chair. Commissioner Joanne Seng seconded the nomination. No other nominations were submitted.

Commissioner Joanne Seng made a motion to cast a unanimous ballot for the Vice-Chair election. Commissioner Frederick Heistuman seconded the motion. The motion carried.

3. District Planning. March 5, 2009, 09:30-1500. Chief Smith invited to attend a member of Local 3186, City of Black Diamond administrator, a volunteer representative, and a district public member.

4. Resolution 09-439. Resolution approving and establishing the Fire 44 Bond Projects 2008 Account Fund 10-044-8512. This account will disburse the bond expenditures for 2009, 2010, and 2011.

Commissioner Joanne Seng made a motion to approve Resolution 09-439. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

5. Resolution 09-440. Resolution approving the re-naming of the King County GO Bond Account to be called Fire 44 Bond Payment 2008 Fund 10-044-8510. This account receives taxes as set up through King County Tax Levy to make payment on the GO Bond.

Commissioner F. Dan Bjurstrom made a motion to approve Resolution 09-440. Commissioner Frederick Heistuman seconded the motion. The motion carried.

XI. Commissioners Report.

1. Installation Banquet. January 28, 2009.

2. Legislative Day. March 9, 2009.

Executive Session. No executive session was called.

There will be a brief executive session as per RCW 42.30.110 (c) to consider _____ . It is anticipated that the executive session will last approximately _____ minutes and the meeting will be back in open session at _____ .

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner F. Dan Bjurstrom made a motion to adjourn. Commissioner Joanne Seng seconded the motion. The motion carried. Meeting adjourned at 20:24.

The next regular meeting at Station 95, January 27, 2009 – 1830 hours.

James Farrell, Chair

Phillip Hamilton

Frederick Heistuman

F. Dan Bjurstrom

Joanne Seng

Andy Benedetti

Robin Mauro

Pamela Ratcliffe, Secretary
Board of Commissioners
King County Fire Protection District No. 44