

**King County Fire District 44
Board of Commissioners Meeting
January 27, 2009**

I. Meeting Called to Order. Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

- Commissioner Joanne Seng
- Commissioner Frederick Heistuman
- Commissioner James Farrell
- Commissioner F. Dan Bjurstrom (phone)
- Commissioner Robin Mauro
- Commissioner Phillip Hamilton

Commissioner Andy Benedetti had an excused absence. Also present were Chief Smith, Deputy Chief Mike Barlow and District Secretary Pamela Ratcliffe.

Union Representative: President Local 3186 Ryan McGinnis.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

II. Pledge of Allegiance. Chief Greg Smith led those in attendance in the Pledge of Allegiance.

III. Approval of Agenda. Commissioner Joanne Seng made a motion to approve the agenda as changed. Commissioner Robin Mauro seconded the motion. The motion carried.

IV. Consent Agenda.

Commissioner James Farrell called for approval of the consent agenda, which includes minutes of January 13, 2009 and the vouchers. Commissioner Joanne Seng made a motion to approve the consent agenda. Commissioner Phillip Hamilton seconded the motion. The motion carried.

REVIEW DATE: January 27, 2009

FOR VOUCHER PERIOD: January 16, 2009 – January 31, 2009

Expense Fund

Voucher Payroll	24,257.39		
Vouchers 54328-54455	63,542.46	87,799.85	
Online Payroll	106,686.98		
Total Processing			194,486.83

Bond Project 2008

Vouchers 1005-1006	18,376.99		
Total Processing			18,376.99

*Note VHF/MIT funds were transferred from Expense fund to Bond Project 2008 to cover \$18,100.00 IT Communications invoicing.

V. Account Balance Report. Expenditures to date are within normal range.
 Issued Draft of 2009 budget for board review.

VI. Budget Expenditure Report.

As of January 31, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 737.00	\$ 368,090.00	0.20%	99.80%
44 Operating	\$ 87,863.24	\$ 1,261,350.00	6.97%	93.03%
44 Payroll	\$ 181,838.09	\$ 2,348,514.56	7.74%	92.26%
44 Volunteer Operating	\$ 4,610.93	\$ 48,500.00	9.51%	90.49%
44 Volunteer Payroll	\$ 22,635.00	\$ 217,540.00	10.40%	89.60%
Mountain View F&R	\$ 297,684.26	\$ 4,243,994.56	7.01%	92.99%
BD Capital		\$ 24,500.00	0.00%	100.00%
BD Operating	\$ 15,920.88	\$ 207,019.00	7.69%	92.31%
BD Payroll	\$ 32,019.07	\$ 386,483.00	8.28%	91.72%
BD Volunteer Operating	\$ 1,380.15	\$ 16,400.00	8.42%	91.58%
BD Volunteer Payroll	\$ 6,995.00	\$ 54,850.00	12.75%	87.25%
Black Diamond	\$ 56,315.10	\$ 689,252.00	8.17%	91.83%
2009 44/BD Budget	\$ 353,999.36	\$ 4,933,246.56	7.18%	92.82%
Bond Project 2008	\$ 103,527.48	\$ 4,051,200.00	2.56%	97.44%

Final payment to Valley Regional Fire Authority to be calculated with January 2009 financials, will report at next board meeting.

Chief Smith and/or Chief Barlow will review all payments to be processed through the Bond Project 2008 account.

VII. Public Comment. n/a

Union Comment. Local 3186 President Ryan McGinnis confirmed attendance of a local member at the March 5, 2009 planning meeting.

VIII. Chief's Report.

1. **Incident responses.** Chief Smith reviewed incident 09-000105, a house fire on the Muckleshoot Indian Reservation with a fatality. Valley Communications is sending the recording of the incident for review of safety and training applications.

2. **Apparatus.** E99 is currently in the shop for compartment door repair. Jan 16, 2009 the engine was driven out of Station 99 during motor day with a compartment door open. A safety bulletin has been issued department wide regarding driving apparatus.

3. **Facilities.** Station 99 is currently out of service. The City of Black Diamond and VFIS (insurance) are working on repairs to the bay door and the Alpha wall. The district will make sure the building is returned to its previous state. The City may review for additional upgrades.

4. **Division Assistant Assessment Lab.** Scheduled for January 30, 2009.

5. **Property Market.** Chief Smith reviewed previous efforts to locate property to re-locate Station 96 with no results. Presented for the board Resolution 09-441 to make formal request to negotiate re-locating Station 96 onto the Muckleshoot Indian Reservation.

Chief Smith also noted that with the decline in property values he will continue to watch Assessed Valuation levels for drastic reductions - resulting in reduced budget for the district.

6. **Black Diamond.** 50th Anniversary year kick-off event is on February 19, 2009.

VIV. Old Business.

1. **Station 96 reoccupation.** Generator installation nearing completion. Furniture has been ordered to re-occupy bedrooms in basement. Commissioner Farrell reviewed station on January 26, 2009. All is moving forward to re-occupy this vitally located station as soon as possible.

2. **Bond.** Employment contract being forwarded to legal for final review. The board confirmed that the Project Manager will be available at board meetings periodically for questions and answers of project progress.

3. **Leave Sharing Policy.** Commissioner Phillip Hamilton made a motion to approve policy #2.19 "Leave Sharing" policy. Commissioner Joanne Seng seconded the motion. The motion carried.

4. **Workplace Violence Policy.** Commissioner Frederick Heistuman made a motion to approve policy #2.20 "Workplace Violence" policy. Commissioner Joanne Seng seconded the motion. The motion carried by five yes votes and one no vote.

5. **Agenda item left blank.**

6. **2009 Budget.** Final draft of budget distributed for the Board to review. February 10, 2009 board meeting reserved for questions, February 24, 2009 board meeting for final approval vote. Chief Barlow has adjusted to realize goal of saving from 4-7% at years end.

Chief Smith is attending Casino Impact meeting next month. The district plans on requested \$80,000 to be applied towards suppression salaries.

7. **King County Fire District 31 update.** No activity to report.

8. **District Planning Meeting, March 5, 2009 update.** Chief has dubbed this meeting "Achieving Excellence". Chief Smith is resurrecting "Operation Phoenix" to work through parts of the planning process. Chief Smith has been working with the labor group defining agenda items. A draft of the agenda will be available at the next board meeting on February 10, 2009.

X. **New Business.** n/a

XI. Commissioners Report.

1. **Book issued.** Commissioner Farrell issued "Leadership is an Art" by Max De Pree, he has asked all that plan on attending the planning meeting to read prior to 3/5/2009.

2. Commissioner Handbook. WFCAs Handbooks mailed to all Commissioners. Copy's were issued October 2008 here at the district.

3. Green River Howard Hansen Dam. Commissioner Heistuman talked about the possibility that this may be an issue for the district.

4. Hope Health Letter. WFCAs is sending to all plan members a letter called Hope Health Letter, good information for all.

Executive Session. Executive session regarding property acquisition was called at 1929 and ended at 1931.

There will be a brief executive session as per RCW 42.30.110 (c) to consider _property acquisition_. It is anticipated that the executive session will last approximately _10_ minutes and the meeting will be back in open session at _19:30_.

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XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Joanne Seng seconded the motion. The motion carried. Meeting adjourned at 19:38.

The next regular meeting at Station 95, February 10, 2009 – 1830 hours.

James Farrell, Chair

Phillip Hamilton

Frederick Heistuman

F. Dan Bjurstrom

Joanne Seng

n/a
Andy Benedetti

Robin Mauro

Pamela Ratcliffe, Secretary
Board of Commissioners
King County Fire Protection District No. 44