

**King County Fire District 44  
Scheduled Board of Commissioner Meeting  
February 23, 2010**

**I. Meeting Called to Order.** Commissioner F. Dan Bjurstrom called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner Robin Mauro  
Commissioner Andy Benedetti  
Commissioner F. Dan Bjurstrom

Commissioners James Farrell and Frederick Heistuman had excused absences.

Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, Consultant Larry McNeely, and District Secretary Pamela Ratcliffe.

Union Representative: Captain Bill Eberlein and Lt. Torrey Knorr

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

**II. Pledge of Allegiance.** Mr. Larry McNeely led those in attendance in the Pledge of Allegiance.

**III. Approval of Agenda.** Commissioner Robin Mauro made a motion to approve the agenda moving Old Business items #1 and #4 before Chief Report to accommodate guest consultant. Commissioner Andy Benedetti seconded the motion. The motion carried.

**IV. Consent Agenda.** Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes minutes of February 9, 2010 and the vouchers. Commissioner Robin Mauro made a motion to table until the March 9 board meeting. Commissioner Andy Benedetti seconded the motion. The motion carried.

**V. Account Balance Report.**

REVIEW DATE: February 23, 2010

FOR VOUCHER PERIOD: February 16, 2010 – February 28, 2010

Voucher Payroll	4,719.91		
Vouchers 56330-56395	82,308.29	87,028.20	
Online Payroll		103,340.46	
<b>Total Operations Processing</b>			190,368.66
Bond Vouchers 01084-01090	36,424.74		
<b>Total Bond Processing</b>			36,424.74
Expense 17			
<b>Total 17 Expense Processing</b>			
<b>Operations &amp; Bond</b>			<b>226,793.40</b>

## VI. Budget Expenditure Report.

As of February 28, 2010	YTD	Budget	Spent	Remaining
44 Capital	\$ 2,630.48	\$ 379,693.00	0.69%	99.31%
44 Operating	\$ 203,103.26	\$ 1,077,646.00	18.85%	81.15%
44 Payroll	\$ 404,175.27	\$ 2,415,187.13	16.73%	83.27%
44 Volunteer Operating	\$ 8,695.19	\$ 27,500.00	31.62%	68.38%
44 Volunteer Payroll	\$ 24,964.00	\$ 179,000.00	13.95%	86.05%
44 Transfers Out	\$ -			
<b>Mountain View F&amp;R</b>	<b>\$ 643,568.20</b>	<b>\$ 4,079,026.13</b>	<b>15.78%</b>	<b>84.22%</b>
BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 12,718.04	\$ 136,949.00	9.29%	90.71%
BD Payroll	\$ 29,873.45	\$ 417,706.00	7.15%	92.85%
<b>Black Diamond</b>	<b>\$ 42,591.49</b>	<b>\$ 559,655.00</b>	<b>7.61%</b>	<b>92.39%</b>
2010 44/BD Budget	\$ 686,159.69	\$ 4,565,681.13	15.03%	84.97%
<b>2009-2010 Accumulative</b>				
<b>Bond Project 2008-2009</b>	<b>\$ 1,757,553.98</b>	<b>\$ 7,500,000.00</b>	<b>23.43%</b>	<b>76.57%</b>

**VII. Public Comment.** None

**Union Comment.** None

## VIII. Chief's Report.

**1. Incident Response.** Chief summarized incidents for period January 24, 2010- February 8, 2010. 7 fire calls including a \$13,000 vehicle loss. 22 EMS calls and 22 other calls.

**2. Maintenance/Facility Report.** Tender 96 brakes repaired, engine back in service. Tender 95 in shop for same brake issues.

**3. Operation Phoenix.** Chief Smith provided plans for future focus group meetings. Currently working on revision of Volunteer Program from recruitment to retention of OODR's, RES/RIT's, and Home Responders.

**4. SCBA.** All in-service February 21, 2010.

**5. Housing Market.** Local property taxes increasing 1.18% to accommodate decreased property values.

**6. Black Diamond.** City continues to offer office space for district use. The city will have Public Safety Levy on the May 2010 ballot. February 20, 2010 the City had a Council Workshop at Station 95, Chief Smith attended.

Mayor Olness passed on compliments to Black Diamond and the Fire District for the Exterra Event in Black Diamond.

EIS/MPD Public Hearings will be March 6, 8, 10, 11, 12, 2010. Chief Smith provided staff comments from City employs to the EIS Lawson Hills and The Villages.

**7. Letters of Appreciation.** King County Sheriff's office thanked the training department, Chief Robert Young and Brian Whitley, for the Swiftwater Training. Maple Valley Fire & Life Safety thanked Mike Stankus, John Stankus, and Adam Birkholz for covering their maintenance department while their Maintenance Chief was out on a medical leave.

**8. KC Fire Chiefs, Commissioners, Fire Marshall.** Due to mass layoffs, the district may be part of a group to transition some Fire Marshall duties to each district in conjunction with receiving funding to cover such duties.

**9. Legislative Update.** Chief Smith provided updates from the Legislature regarding districts collecting Impact Fees and BVFF/DRS changes.

**10. MIT.** Chief Barlow presented a community education/recruiting workshop in conjunction with a basketball tournament under the auspices of the US Census Bureau.

## **IX. Old Business.**

**1. MIT, New Station 96.** Chief Smith, Chief Barlow, Mike Stankus, and Larry McNeely have reviewed new station 96 building process with Brian Snure, Legal Council. The district has recommended that Larry McNeely, Consultant act as General Contractor for the new station 96 project.

The districts goal is to build a good facility, under budget, and to follow the processes set under state bid laws. The following were discussed and will be clarified with legal council for final recommendation.

- General Contractor contract
- Budget Management – Flow of Payment
- Timeline for job completion
- Work within legal processes

The property will be blessed by the Muckleshoot Indian Tribe Spiritual Committee March 3, 2010, 1400 PM.

**2. Strategic Planning.** See Chiefs Report

**3. 2010 Budget.** No discussion.

**4. Bond Projects.**

**St 92 Roof** Bids were reviewed by Project Manager Mike Stankus and Consultant Larry McNeely. Commissioner Robin Mauro made a motion to accept Liberty Sheet Metal as bid winner subject to approval of contract. Commissioner Andy Benedetti seconded the motion. The motion carried.

**St 93 Roof** Bids were reviewed by Project Manager Mike Stankus and Consultant Larry McNeely. Commissioner Robin Mauro made a motion to accept O'Connor General Contractors as bid winder subject to approval of contract. Commissioner Andy Benedetti seconded the motion. The motion carried.

**95 Training Tower** Bids were reviewed by Project Manager Mike Stankus and Consultant Larry McNeely. Commissioner Robin Mauro made a motion to accept BMC Welding subject to approval of contract to build, installation tbd not to exceed \$3,000.00 subject to approval of contract. Commissioner Andy Benedetti seconded the motion. The motion carried.

**X. New Business.** None

**XI. Board for Volunteer Fire Fighters.**

**1. Vouchers.** None

**Executive Session.** None

There will be a brief \_\_\_\_\_ session as per RCW 42.30.140 section 4 subsection (b) to discuss \_\_\_\_\_. It is anticipated that the executive session will last approximately \_\_\_\_\_ minutes and the meeting will be back in open session at \_\_\_\_\_

**Commissioners Report.**

**1. Saturday Seminar.** Commissioner Robin Mauro attended a Commissioner workshop in Spokane February 20, 2010. She recommended attendance as there is always good information provided.

**XII. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner F. Dan Bjurstrom asked for a motion to adjourn. Commissioner Andy Benedetti made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 20:45.

The next regular meeting at Station 95, March 9, 2010 – 1830 hours.

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n/a  
James Farrell, Chair

\_\_\_\_\_  
Robin Mauro

\_\_\_\_\_  
n/a  
Frederick Heistuman

\_\_\_\_\_  
F. Dan Bjurstrom

\_\_\_\_\_  
Andy Benedetti

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Pamela Ratcliffe, District Secretary  
King County Fire Protection District No. 44