

**King County Fire District 44
Board of Commissioners Meeting
February 24, 2009**

I. Meeting Called to Order. Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

- Commissioner Frederick Heistuman
- Commissioner James Farrell
- Commissioner F. Dan Bjurstrom
- Commissioner Phillip Hamilton
- Commissioner Andy Benedetti
- Commissioner Robin Mauro

Commissioner Joanne Seng had an excused absence. Also present were Chief Smith, Deputy Chief Mike Barlow, Bond Project Manager Mike Stankus and District Secretary Pamela Ratcliffe.

Union Representative: Local 3186 VP Ryan McGinnis, FF David Lucas, and FF Ken Ward.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

II. Pledge of Allegiance. Commissioner Frederick Heistuman led those in attendance in the Pledge of Allegiance.

III. Approval of Agenda. Commissioner Phillip Hamilton made a motion to approve the agenda as changed. Commissioner Robin Mauro seconded the motion. The motion carried.

IV. Consent Agenda. Commissioner James Farrell called for approval of the consent agenda, which includes minutes of February 10, 2009 and the vouchers. Commissioner Frederick Heistuman made a motion to approve the consent agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

REVIEW DATE: February 24, 2009
FOR VOUCHER PERIOD: February 16, 2009 to February 28, 2009

Voucher Payroll	3,987.04		
Vouchers 54517-54567	63,434.01	67,421.05	
Bond Voucher 1007-1010	10,066.85	77,487.90	
Online Payroll	98,885.45		
Total Processing			176,373.35

V. Account Balance Report. Expenditures to date are within normal range.

VI. Budget Expenditure Report.

As of February 28, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 19,702.14	\$ 616,660.00	3.19%	96.81%
44 Operating	\$ 730,901.61	\$ 1,211,040.00	60.35%	39.65%
44 Payroll	\$ 354,981.50	\$ 2,347,628.56	15.12%	84.88%
44 Volunteer Operating	\$ 7,950.43	\$ 33,500.00	23.73%	76.27%
44 Volunteer Payroll	\$ 27,821.00	\$ 163,000.00	17.07%	82.93%
*Does not include VRFA pymt				
Mountain View F&R	\$ 1,141,356.68	\$ 4,371,828.56	26.11%	73.89%
BD Capital		\$ 22,500.00	0.00%	100.00%
BD Operating	\$ 23,872.08	\$ 203,619.00	11.72%	88.28%
BD Payroll	\$ 63,283.10	\$ 386,418.00	16.38%	83.62%
BD Volunteer Operating	\$ 1,850.18	\$ 16,400.00	11.28%	88.72%
BD Volunteer Payroll	\$ 8,727.00	\$ 48,000.00	18.18%	81.82%
Black Diamond	\$ 97,732.36	\$ 676,937.00	14.44%	85.56%
2009 44/BD Budget	\$ 1,239,089.04	\$ 5,618,229.06	22.05%	77.95%
*Does include VRFA pymt				
Bond Project 2008	\$ 44,294.33	\$ 4,051,200.00	1.09%	98.91%

2009 Local Loan taxes withheld from Valley Regional Fire Authority final payment. Anticipated approximate 22,000 for 2010.

VII. Public Comment. None

Union Comment. Local looking forward to the planning meeting March 5, 2009.

VIII. Chief's Report.

1. **Incident Response.** No remarkable incidents to report.

2. **Facilities and Apparatus.** Station 96 generator installed. Engine 99 back in service, temporarily located at Station 92. Station 99 has temporary shoring in place. City of Black Diamond has plans for additional improvements. Re-occupation will wait for final repairs.

3. **Commissioner Election schedule.** Chief Smith outlined commissioner election schedule through 2014. Commissioner Seng, Bjurstrom and Heistuman will be on the November election ballot this year. Currently the board meetings require four (4) commissioners to attend for a quorum. The number of commissioners we have now also allows the district to have 2 to 3 commissioners to sit on Committees.

4. **City of Black Diamond.** 50th Anniversary kickoff occurred February 19, 2009. We received a letter from the Black Diamond Police Department thanking the district for the Life Pak Defibrillators provided for the police station. Chief continues to attend the Public Safety meetings.

5. **Stimulus Bill.** There is 210 million dollars available for new fire stations. Chief Smith will follow-up and file appropriate paperwork to see if the District can obtain stimulus money for the building of a new station. He will also make sure that the City of Black Diamond applies as well.

6. Safer Grants. The district will apply for Safer Grants. They are currently waiving the 10/20/50/70% over the five year period. All fte to be paid 100% for 4 years, the 5th year would be district responsibility.

VIV. Old Business.

1. Station 96 reoccupation. L&I has completed their final inspection February 20, 2009. Confirmation received via letter - all in compliance. Chief Barlow will continue with a final water and air test. Fire proof sheetrock project is complete. Generator is 95% complete, venting needs to be added to the shed. Mold was checked for – none found.

2. Bond. Final Project Manager contract available. Will meet with Mike Stankus to finish process.

Commissioner Frederick Heistuman made a motion to approve the Project Manager contract. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

RFQ for Architect/Engineer and Engineer only are complete and ready for publication.

Building Committee – Next meeting March 16, 2009, 10:00 AM, Station 95.

3. 2009 Budget. Chief Barlow issued final 2009 budget. Black Diamond accounts have been changed to reflect the merge of KCFD17 into the district. Also noted that Valley Medical Center funds will be approved, this is additional \$73,174 to revenues for 2009.

Commissioner Andy Benedetti made a motion to approve the 2009 Budget. Commissioner Frederick Heistuman seconded the motion. The motion carried.

4. Planning Meeting. Chief Smith working on Agenda for the March 5, 2009 meeting.

5. District Mechanic. The district has hired Adam Birkholz as a Mechanic Assistant to start on March 3, 2009, Adam was #3 on the September 2008 Mechanic test list.

6. Admin Space. Chief Smith continues to work on quotes. Commissioner Bjurstrom requested figures on buying versus renting as well.

7. Facility Maintenance Job. Position discussion tabled until after the March 5, 2009 planning meeting.

X. New Business.

1. News Letter. Chief Smith requested adding 2nd newsletter publication. Current budget allows for 1 mailing, the current budget will need to be adjusted. Chief Smith feels the newsletter is very important in keeping in touch with the district residents. Eventually we can look at in-house publishing.

2. Support Vehicles. Mike Stankus has completed research for purchase of budgeted vehicles. Request for Proposals will go out this week for one command vehicle. The support vehicle is being purchased off the State Bid.

XI. Commissioners Report.

1. PDC filing. Public Disclosure Forms are due by April 15, 2009.

<http://www.pdc.wa.gov/filers/appointed/default.aspx>

2. Mar 10 Meeting. Commissioner Heistuman noted he will be unable to attend the next scheduled board meeting.

Executive Session. Executive session regarding possible litigation was called at 1951 and ended at 2007.

There will be a brief executive session as per RCW 42.30.110 (c) to consider _possible litigation_. It is anticipated that the executive session will last approximately _20_ minutes and the meeting will be back in open session at __20:07__.

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Andy Benedetti made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 2008.

The next regular meeting at Station 95, March 10, 2009 – 1830 hours.

James Farrell, Chair

Phillip Hamilton

Frederick Heistuman

F. Dan Bjurstrom

n/a
Joanne Seng

Andy Benedetti

Robin Mauro

Pamela Ratcliffe, Secretary
Board of Commissioners
King County Fire Protection District No. 44