

King County Fire District 44
Scheduled Board of Commissioner Meeting
February 9, 2010

I. Meeting Called to Order. Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:25 hours.

Present from District 44

- Commissioner James Farrell
- Commissioner Robin Mauro
- Commissioner Frederick Heistuman
- Commissioner F. Dan Bjurstrom

Commissioner Andy Benedetti had an excused absence.

Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, and District Secretary Pamela Ratcliffe.

Union Representative: None.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

II. Pledge of Allegiance. Commissioner James Farrell led those in attendance in the Pledge of Allegiance.

III. Approval of Agenda. Commissioner Frederick Heistuman made a motion to approve the agenda. Commissioner Robin Mauro seconded the motion. The motion carried.

IV. Consent Agenda. Commissioner James Farrell called for approval of the consent agenda, which includes minutes of January 26, 2010 and the vouchers. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

V. Account Balance Report.

REVIEW DATE: February 23, 2010

FOR VOUCHER PERIOD: February 16, 2010 – February 28, 2010

Voucher Payroll	4,719.91		
Vouchers 56330-56395	82,308.29	87,028.20	
Online Payroll		103,340.46	
Total Operations Processing			190,368.66
Bond Vouchers 01084-01090	36,424.74		
Total Bond Processing			36,424.74
Expense 17			
Total 17 Expense Processing			
Operations & Bond			226,793.40

VI. Budget Expenditure Report.

As of February 28, 2010	YTD	Budget	Spent	Remaining
44 Capital	\$ 2,630.48	\$ 379,693.00	0.69%	99.31%
44 Operating	\$ 203,103.26	\$ 1,077,646.00	18.85%	81.15%
44 Payroll	\$ 404,175.27	\$ 2,415,187.13	16.73%	83.27%
44 Volunteer Operating	\$ 8,695.19	\$ 27,500.00	31.62%	68.38%
44 Volunteer Payroll	\$ 24,964.00	\$ 179,000.00	13.95%	86.05%
44 Transfers Out	\$ -			
Mountain View F&R	\$ 643,568.20	\$ 4,079,026.13	15.78%	84.22%
BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 12,718.04	\$ 136,949.00	9.29%	90.71%
BD Payroll	\$ 29,873.45	\$ 417,706.00	7.15%	92.85%
Black Diamond	\$ 42,591.49	\$ 559,655.00	7.61%	92.39%
2010 44/BD Budget	\$ 686,159.69	\$ 4,565,681.13	15.03%	84.97%
2009-2010 Accumulative				
Bond Project 2008-2009	\$ 1,757,553.98	\$ 7,500,000.00	23.43%	76.57%

VII. Public Comment. None

Union Comment. None

VIII. Chief's Report.

1. Incident Response. 2/1/10, IR#10-00126, Fire at 15:17, 30401 Blaine Av., Black Diamond, WA. 7 minute response time, 200,000 approximate building loss, and 30,000 approximate content loss. 22 Firefighters, 2 Chief Officers, and 1 Safety Officer responded. Chief Smith reported this event to City Council reaffirming the need for Black Diamond to consider a staffed station located in city limits.

2. Maintenance/Facility Report. Tender 95 and Tender 96 brake problems, originated at the factory during the build process. One engine is currently back in service. Mike Stankus is investigating and will return a report to the board and the National Traffic Safety Board. Driving issues discussed in relation to some of the other brake problems, re-training drivers is an anticipated way to solve some of the wear problems.

3. Operation Phoenix. Implementing a second group of volunteers from 2009-2 Recruit Academy.

4. SCBA. February 21, 2010 all units will be distributed. Each firefighter will be FIT tested for their own protective mask. All SCBA units are now MSA units in District 44 and Black Diamond Fire. The district has upgraded the old Black Diamond MSA packs to keep them in-service with the new MSA packs. Thank you Lt. John Wilson for managing this project. The recruit academy will utilize the old Survivair units for training.

5. Housing Market. Chief Smith reviewed unemployment and housing market. Southeast King County continues seeing a decline of 8.5%. Overall market is still down 18.5%

6. Black Diamond. Office space under consideration. Public Safety Levy – unknown at this time if Black Diamond will re-run in the April election period.

MPD/EIS Public Hearing notices have been issued for Lawson Hills and The Villages. The district has authored a response and provided to the City. Under discussion with the City Building Planning department is the impact of the new developments and the resulting need for a new a fire station. Chief Smith has also authored a “draft” statement in response by City staff to review the current Black Diamond Fire Department level of Service to the City’s 2009 Comprehensive Plan.

7. KCFD28/Enumclaw. Will be on the April ballot merging Enumclaw Fire Department into King County Fire Protection District 28.

8. Legislative Report. Chief Smith reviewed updates from Olympia regarding fire service issues; ie; Impact Fees, the state taking over for the Board for Volunteer Fire Fighters, Civil Immunity for response outside normal jurisdictions, and posting of Agendas if you have current website.

9. Fire Fighter Safety – Incident Command. King County Fire Incident has formed an Operations Committee. Looking at a policy for all agencies to adopt regarding responses to dangerous incidents.

10. Contract Negotiations. Next meeting February 22, 2010.

IX. Old Business.

1. MIT, New Station 96. Chief Smith, Chief Barlow, Mike Stankus, and Larry McNeely met with Brian Snure regarding process of construction for the new station at Station 96. The district is working towards establishing a General Contractor to oversee all elements of the project. The final architectural plans are near completion. The contract is ready, legal and insurance review completed. Steve Taylor with MIT presenting to his board, then it will pass on to the Tribal Council for signature approximately February 12, 2010. MIT is 50% completed with their archeological study. Chief Barlow and Marcia Williams meeting February 10, 2010 with the Spiritual Committee. The blessing of the land is scheduled for February 12, 2010.

2. Strategic Planning. Chief Smith reviewing the current volunteer program. He would like to establish a committee to review and update how program works.

Commissioner Farrell would like to review the current Mission Statement.

Long range strategic planning will be held this Spring. Current group information under review by Chief Smith, he will wrap up and report back to the board.

3. 2010 Budget. See under new business.

4. KC Investment Pool contract. Contract provided prior to board meeting for review.

Commissioner F. Dan Bjurstrom made a motion to approve the contract to invest district funds with King County Investment Pool. Commissioner Robin Mauro seconded the motion. The motion carried.

X. New Business.

1. 2010 Budget. The board will create two separate committees regarding finance issues. Voucher Review and Financial Strategic Planning. Commissioner Farrell will speak with Andy Benedetti before making final decision on committee members.

2. Black Diamond. The city is using the district conference room for a retreat on February 20, 2010.

XI. Board for Volunteer Fire Fighters.

1. Vouchers. 2 invoice vouchers to BVFF to process medical billing.

Executive Session. None

There will be a brief _____ session as per RCW 42.30.140 section 4 subsection (b) to discuss _contract negotiation_____. It is anticipated that the executive session will last approximately _____ minutes and the meeting will be back in open session at _____

Commissioners Report.

1. Board Meeting. Commissioner Farrell will have an excused absence for the February 23, 2010 meeting.

2. Enumclaw. Commissioner Farrell has attempted to meet with the new Mayor for the City of Enumclaw, he will report back when he has a confirmed meeting.

3. KCFD28/Enumclaw Fire. Commissioner Farrell has met with a KCFD28 Commissioner. They indicate an interest in working with KCFD44. They are currently working on Enumclaw Fire annexing into KCFD28.

4. Saturday Seminar. Commissioner Robin Mauro attending Commissioner seminar in Spokane on February 20, 2010.

5. Audit. 2008 Audit exit interview scheduled for March 1, 2010, 1300, Station 95.

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner F. Dan Bjurstrom made a motion to adjourn. Commissioner Frederick Heistuman seconded the motion. The motion carried. Meeting adjourned at 19:45.

The next regular meeting at Station 95, February 23, 2010 – 1830 hours.

James Farrell, Chair

Robin Mauro

Frederick Heistuman

n/a
F. Dan Bjurstrom

n/a
Andy Benedetti

Pamela Ratcliffe, District Secretary
King County Fire Protection District No. 44