

**King County Fire District 44  
Board of Commissioners Meeting  
March 10, 2009**

**I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

- Commissioner James Farrell
- Commissioner F. Dan Bjurstrom
- Commissioner Phillip Hamilton
- Commissioner Andy Benedetti
- Commissioner Robin Mauro
- Commissioner Joanne Seng

Commissioner Frederick Heistuman had an excused absence. Also present were Chief Smith, Deputy Chief Mike Barlow, Bond Project Manager Mike Stankus and District Secretary Pamela Ratcliffe.

Union Representative: None

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

**II. Pledge of Allegiance.** Commissioner Robin Mauro led those in attendance in the Pledge of Allegiance.

**III. Approval of Agenda.** Commissioner F. Dan Bjurstrom made a motion to approve the agenda with noted changes to X. New Business 2. E921 replacement. Commissioner Joanne Seng seconded the motion. The motion carried.

**IV. Consent Agenda.** Commissioner James Farrell called for approval of the consent agenda, which includes minutes of February 24, 2009 and the vouchers. Commissioner Joanne Seng made a motion to approve the consent agenda. Commissioner Robin Mauro seconded the motion. The motion carried.

REVIEW DATE: March 10, 2009  
FOR VOUCHER PERIOD: March 1, 2009 to March 15, 2009

Voucher Payroll	4,971.65		
Vouchers 54568-54625	39,283.64	44,255.29	
Bond Vouchers	1,913.61		
Online Payroll	105,290.27		
Total Processing			151,459.17

**V. Account Balance Report.** Expenditures to date are within normal range.

## VI. Budget Expenditure Report.

As of March 15, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 19,853.52	\$ 634,160.00	3.13%	96.87%
44 Operating	\$ 197,923.45	\$ 1,261,040.00	15.70%	84.30%
44 Payroll	\$ 445,011.27	\$ 2,347,628.56	18.96%	81.04%
44 Volunteer Operating	\$ 11,110.46	\$ 49,900.00	22.27%	77.73%
44 Volunteer Payroll	\$ 39,183.00	\$ 211,000.00	18.57%	81.43%
*Does not include VRFA pymt				
<b>Mountain View F&amp;R</b>	<b>\$ 713,081.70</b>	<b>\$ 4,503,728.56</b>	<b>15.83%</b>	<b>84.17%</b>
BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 22,269.71	\$ 153,619.00	14.50%	85.50%
BD Payroll	\$ 80,713.09	\$ 386,418.00	20.89%	79.11%
<b>Black Diamond</b>	<b>\$ 102,982.80</b>	<b>\$ 545,037.00</b>	<b>18.89%</b>	<b>81.11%</b>
2009 44/BD Budget	\$ 1,385,528.00	\$ 5,618,229.06	24.66%	75.34%
*Does include VRFA pymt				
<b>Bond Project 2008</b>	<b>\$ 46,207.94</b>	<b>\$ 4,051,200.00</b>	<b>1.14%</b>	<b>98.86%</b>

VII. **Public Comment.** None.

**Union Comment.** None

## VIII. Chief's Report.

1. **Incident Response.** No remarkable incidents to report.

2. **Facilities and Apparatus.** Station 99 continues to wait for engineer report for re-design of A side of building.

3. **Planning Workshop.** Conducted March 5, 2009. Committees were formed as follows:  
**Mentoring and Communications**  
**Budgeting/Staffing of Station 96**  
**Organization Chart/Station Staffing (Consistent Staffing)**

Chief Smith will distribute synopsis of meeting. Next meeting scheduled for May 5, 2009, 1800, Station 95.

4. **Black Diamond.** Yarrow Bay conducting another planning meeting, March 17, 2009, 1900 PM, Black Diamond Community Center.

## VIV. Old Business.

1. **Station 96 reoccupation.** Water samples completed. Air quality sample to be ordered. Pending air sample report re-occupation to follow.

2. **Bond.** Mike Stankus met with representative from United Fire. A Placer Equipment vehicle was shown to Grant committee and Chief Smith and Chief Barlow. We are placing an order

through an Interlocal agreement with King County Fire District #10. This midi-pumper is anticipated to come in under the Grant budget of \$268,000.

Commissioner F. Dan Bjurstrom made a motion to approve the purchase of the Chassis only based on specifications provided by Grant Committee. Commissioner Robin Mauro seconded the motion. The motion carried 4 Yes 2 No.

Request for Proposal for Command Vehicle cut off March 10, 2009. No bids were received. Project Manager Mike Stankus will follow-up with Vendor to place direct order.

**Building Committee – Next meeting March 16, 2009, 10:00 AM, Station 95.**

**3. Planning Meeting.** Chief Smith planning “Open Public Meeting” for April 15, 2009 regarding the “new” Station 96. Details to follow.

**4. Admin Space.** Quotes will be presented at March 24, 2009 meeting.

**7. Facility Maintenance Job.** Position discussion tabled until after the March 5, 2009 planning meeting. No discussion occurred March 10, 2009 meeting.

**X. New Business.**

**1. Planning Meeting.**

**Mentoring and Communications**

Lt. Torrey Knorr, FF Ryan McGinnis, Deputy Chief Mike Barlow, Volunteer Lt. Keith Bell, Commissioner Joanne Seng, Training Administrative Assistant Patty Kramlich, and Public Educator Timothy Perciful

**Budgeting/Staffing of Station 96**

Commissioner James Farrell, Commissioner F. Dan Bjurstrom, Deputy Chief Mike Barlow, Chief Greg Smith, (Needed member from Local 3186 and Volunteers)

**Organization Chart/Station Staffing (Consistent Staffing)**

Chief Greg Smith, Deputy Chief Mike Barlow, Lt. Karl Hangartner, Volunteer Battalion Chief LeeAnna Young, Volunteer Lieutenant Todd Forman, and Commissioner Frederick Heistuman.

Several committees need additional members. Each committee will develop a mission statement and problem statement. Chief Smith distributed handout “The Care and Framing of Strategic Innovation Challenges”, by Arthur B. VanGundy, Ph.D. He has requested that Committee members review and use in their planning.

The meeting highlighted items that the district does well and noted items that need attention.

**2. E921 Replacement.** See notes under Old Business. 2. Bond.

**XI. Commissioners Report.**

**1. PDC filing.** Public Disclosure Forms are due by April 15, 2009.

<http://www.pdc.wa.gov/filers/appointed/default.aspx>

**2. Mar 24 Meeting.** No noted absences for next meeting.

**Executive Session.** Executive session regarding possible litigation was called at 1945 and ended at 2003.

There will be a brief executive session as per RCW 42.30.110 ( c ) to consider \_possible litigation\_. It is anticipated that the executive session will last approximately \_20\_ minutes and the meeting will be back in open session at \_\_1945\_\_.

**XII. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Robin Mauro made a motion to adjourn. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried. Meeting adjourned at 2003.

The next regular meeting at Station 95, March 24, 2009 – 1830 hours.

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James Farrell, Chair

\_\_\_\_\_  
Phillip Hamilton

\_\_\_\_\_  
n/a  
Frederick Heistuman

\_\_\_\_\_  
F. Dan Bjurstrom

\_\_\_\_\_  
Joanne Seng

\_\_\_\_\_  
Andy Benedetti

\_\_\_\_\_  
Robin Mauro

\_\_\_\_\_  
Pamela Ratcliffe, Secretary  
Board of Commissioners  
King County Fire Protection District No. 44