

King County Fire District 44
Scheduled Board of Commissioner Meeting
March 9, 2010

- I. Meeting Called to Order.** Commissioner F. Dan Bjurstrom called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner Robin Mauro
Commissioner Andy Benedetti
Commissioner Frederick Heistuman
Commissioner F. Dan Bjurstrom

Commissioners James Farrell had an excused absence.

Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, and District Secretary Pamela Ratcliffe.

Union Representative: Captain Bill Eberlein, Lt. Torrey Knorr, and FF Ryan McGinnis.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

- II. Pledge of Allegiance.** Commissioner F. Dan Bjurstrom led those in attendance in the Pledge of Allegiance.

- III. Approval of Agenda** ****Chief to present revised agenda next meeting.** Commissioner Robin Mauro made a motion to approve the agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

IV. Consent Agenda.

Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes minutes of February 9, 2010. Commissioner Frederick Heistuman made a motion to approve the consent agenda. Commissioner Robin Mauro seconded the motion. The motion carried.

Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes minutes of February 23, 2010. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner Frederick Heistuman seconded the motion. The motion carried.

Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes the vouchers for the 2nd half of February 2010. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes the vouchers for the 1st half of March 2010. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

V. Account Balance Report. Chief Barlow planning adjustment to 2010 budget for 2009 Income related to MIT donation for the Rescue Boat.

REVIEW DATE: March 9, 2010

FOR VOUCHER PERIOD: March 1, 2010 – March 15, 2010

Voucher Payroll	4,516.83		
Vouchers 56396-56446	18,062.41	22,579.24	
Online Payroll		104,137.08	
Correct ACH 2/12, 2/26	-50.00		
Total Operations Processing			126,666.32
Bond Vouchers 01091-01100	20,776.49		
Total Bond Processing			20,776.49
Expense 17			
Total 17 Expense Processing			
Operations & Bond			147,442.81

VI. Budget Expenditure Report.

As of March 15, 2010	YTD	Budget	Spent	Remaining
44 Capital	\$ 2,640.48	\$ 379,693.00	0.70%	99.30%
44 Operating	\$ 205,609.67	\$ 1,077,646.00	19.08%	80.92%
44 Payroll	\$ 502,028.24	\$ 2,415,187.13	20.79%	79.21%
44 Volunteer Operating	\$ 9,186.13	\$ 27,500.00	33.40%	66.60%
44 Volunteer Payroll	\$ 28,758.00	\$ 179,000.00	16.07%	83.93%
44 Transfers Out	\$ -			
Mountain View F&R	\$ 748,222.52	\$ 4,079,026.13	18.34%	81.66%
BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 13,044.04	\$ 136,949.00	9.52%	90.48%
BD Payroll	\$ 37,119.85	\$ 417,706.00	8.89%	91.11%
Black Diamond	\$ 50,163.89	\$ 559,655.00	8.96%	91.04%
2010 44/BD Budget	\$ 798,386.41	\$ 4,565,681.13	17.49%	82.51%
	2009-2010 Accumulative			
		\$		
Bond Project 2008-2009	\$ 1,777,265.77	7,500,000.00	23.70%	76.30%

VII. Public Comment. None

Union Comment. None

VIII. Chief's Report.

1. Incident Response. Vehicle accident March 7, 2010 with two patients transported with serious injuries, vehicle total loss. 2/25-3/9/10 a total of 59 calls: Fire 0, EMS 53, Service 2, Good Intentions 1, False Alarm 3.

2. MIT, New Station 96. Chief Barlow, Chief Smith, Commissioner Farrell, Mike Stankus, Timothy Perciful and E92 crew attended the Land Blessing completed by the MIT Spiritual Committee on Wednesday, March 3, 2010. A Banquet followed at the Casino.

3. Volunteer Focus Group. Chief Smith working with AC Young to develop a committee to revise the volunteer program. Chief Smith will provide a detailed agenda for board review after fact gathering. Chief Smith anticipates better selection and retention of volunteers. He is looking for Commissioner, Career, Volunteer and Admin volunteer for the committee.

4. Station 95 Tower Balcony. Funding confirmed.

5. 2010-1 Recruit Academy. Recruit Academy starts March 9, 2010. The district processed 50 application for 20 recruits accepted. Milton Fire has five recruits.

6. Black Diamond. Office space question tabled for further research and budget review. March 10, 11, 12 are the final public meetings to review EIS/MPD plans. State Auditor has reviewed issues between City of Black Diamond and Yarrow Bay, finding no error with the City. 10-936 Ordinance passed for April 27, 2010 the City will have EMS Lid Lift on the ballot.

7. Washington State Survey Rating Bureau. The district is being reviewed for insurance rating publication with the next 60 days.

8. Legislative Report. HB 1080 passed – Fee authority for Fire Districts. SB6880 TBA – EMT fees for district paid personnel.

9. Valley Communications. Open House for Elected Officials, May 6, 2010, 6:30-9:30 PM.

IX. Old Business.

1. MIT, New Station 96. Final draft of contract provided for review. Signing of documents scheduled for March 23, 2010 meeting. Chief Smith final review regarding general contractor with legal scheduled for March 16, 2010.

2. Strategic Planning. Chief Smith to recall group for final review and closure, agenda to be provided for the board. Commissioner Bjurstrom would like to see clear objectives profiled for future committee work. Commissioner retreat for long range planning -dates TBA.

3. 2010 Budget. Committee assignment deferred until Commissioner Farrell returns.

4. Bond Projects.

St 92 Roof. Roof replacement scheduled for March 22, 2010. Six (6) trees on South East corner need to be removed prior to start. Bid Requests are out.



Commissioner Frederick Heistuman made a motion to approve the tree removal work completed not to exceed \$6,800. Commissioner Robin Mauro seconded the motion. The motion carried.

St 95 Roof. Roof projected started March 5 – March 6. Bay roof completed, building roof to be completed upon better weather. Upon completion Mike Stankus will provide directions for roof access, it should not be freely walked on due to warranty issues.

95 Training Tower. Crack repairs project completed. Next will be roof and balcony projects.

New Station 96. Meeting next week with MIT and with TCA Architects to continue finalizing plans.

New Apparatus. Sutphen reported to Mike Stankus current status of three new engines. All progressing according to schedule.

Tender 95. Repairs continue in shop to brake/bolt issues.

5. Grant/Midi Pumper. Mike Stankus working with legal to finalize paperwork on the FEMA Grant vehicle/Midi Pumper.

6. Repeater Radio Site Review. MIT donation for VHF radios. Chief Barlow testing VHF system. Will present recommendation to the board when completed.

X. New Business.

1. FEMA Grant 2010. District 44 was awarded AFG Grant in the amount of \$20,000. This grant is to be applied to Station 98 sprinkler system.

2. Washington State Survey Rating Bureau. See Chiefs Report.

XI. Board for Volunteer Fire Fighters.

- 1. **Vouchers.** 2 invoice vouchers to BVFF to process medical billing.

Executive Session. None

There will be a brief _____ session as per RCW 42.30.140 section 4 subsection (b) to discuss _____. It is anticipated that the executive session will last approximately _____ minutes and the meeting will be back in open session at _____

Commissioners Report.

- 1. **March 23 meeting.** Commissioner Heistuman is unable to attend.

2. **2008 Audit Report.** Audit exit interview conducted March 1, 2010. Commissioner Heistuman, Chief Smith, Chief Barlow, and Pamela Ratcliffe attended with auditor Jenna Valach and her Supervisor James Griggs. There were no findings or management letters. All finance and management areas reviewed were approved. A recommendation to have a credit card use policy was made and complied with prior to exit interview date. Commissioner Heistuman was happy with the results.

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner F. Dan Bjurstrom asked for a motion to adjourn. Commissioner Robin Mauro made a motion to adjourn. Commissioner Frederick Heistuman seconded the motion. The motion carried. Meeting adjourned at 19:46.

The next regular meeting at Station 95, March 23, 2010 – 1830 hours.

n/a
James Farrell, Chair

Robin Mauro

Frederick Heistuman

F. Dan Bjurstrom

Andy Benedetti

Pamela Ratcliffe, District Secretary
King County Fire Protection District No. 44