

**King County Fire District 44  
Board of Commissioners Meeting  
April 14, 2009**

**I. Meeting Called to Order.** Commissioner F. Dan Bjurstrom called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

- Commissioner F. Dan Bjurstrom
- Commissioner Frederick Heistuman
- Commissioner Andy Benedetti
- Commissioner Robin Mauro
- Commissioner Joanne Seng

Also present were Chief Smith, Deputy Chief Mike Barlow, Bond Project Manager Mike Stankus and District Secretary Pamela Ratcliffe. Commissioner James Farrell had an excused absence.

Union Representative: FF Ryan McGinnis.

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

**II. Pledge of Allegiance.** Commissioner Fred Heistuman led those in attendance in the Pledge of Allegiance.

**III. Approval of Agenda.** Commissioner Joanne Seng made a motion to approve the agenda with changes as noted. Commissioner Robin Mauro seconded the motion. The motion carried.

Changes: Executive Session RCW 2.30.140 (4) (a)

IX. 2. District Bonds (Report) – Purchase Agreement

4. Planning Meeting Focus Groups – Union Report

**IV. Consent Agenda.**

Commissioner Bjurstrom called for approval of the consent agenda, which includes minutes of March 24, 2009 and the vouchers. Commissioner Joanne Seng made a motion to approve the consent agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

REVIEW DATE: April 14, 2009

FOR VOUCHER PERIOD: April 1, 2009 to April 15, 2009

Voucher Payroll	9,978.16		
Vouchers 54707-54800	94,411.40	104,389.56	
Bond Vouchers			
Online Payroll	113,462.52		
Total Processing			217,852.08

**V. Account Balance Report.** Expenditures to date are within normal range.

**VI. Budget Expenditure Report.** Chief reported year to date expenditures through April 14, 2009 including expenses through Bond Project Funds 2009.

**VII. Public Comment.** None.

**Union Comment.** None

**VIII. Chief's Report.**

1. **SB5638.** 52.30.020 has been revised to protect the contract already in place with the City of Black Diamond.

2. **Incident Responses.** No significant events.

3. **Station 99.** Insurance company/engineer plans ready for us to go out to bid to finish the repairs to the front of the station.

**Station 96.** Air sample reports due next week. Updates on water samples due April 15, 2009.

**Station 98.** See VIV. #6 on agenda.

**Station 95.** AED unit installed in "watch room" at Station 95. All administrative staff have been trained for its use as well as CPR. Tim Perciful provided training.

Project Manager portable office installed near training tower. Phones, internet, and electrical being hooked up.

4. **Planning Workshop.** Meetings are progressing. May 5, 2009 is meeting date for all to convene and provide updates.

5. **Firefighter Test.** 76 applications received. 60 candidates took the written test on April 4, 2009. 39 candidates took the physical agility test on April 5, 2009. Our current list has 29 candidates. There are no plans to date for the next step in the process - Oral Board.

6. **Grants.** Chief Barlow, Jim Martin and Angelo Lowrie are currently working on grants.

- a. **Operation and Safety** – Sprinkler System at Station 98
- b. **Apparatus** – Tender Engine for Station 94
- c. **Regional Project** – Training Burn Building and Field Improvement

7. **Stimulus Funds.** Will be available June/July 2009.

**VIV. Old Business.**

1. **Station 96 reoccupation.** Water sample reports due April 15, 2009.

**2. District Bonds (Report). Purchase Agreement.** Project Manager Mike Stankus provided an update on the FEMA Grant purchase. The Purchase Agreement has been finalized and is ready for signatures. Mike Stankus and John Stankus are traveling to California for the pre-construction meeting with the engineers to get the vehicle started.

Commissioner Frederick Heistuman made a motion to approve the Purchase Agreement with attachments. Commissioner Joanne Seng seconded the motion. The motion carried.

The Building Committee met with Dave Fergus, from Rice, Miller, Fergus Architectural firm in response to the Architectural RFP. Also received submittal from Helix Group.

The meeting was very informative and provided the district with “next step” action in the process of replacing Station 96.

Sole source letter received from L.N. Curtis for Globe Extreme PPE. First of two orders being placed to provide in-service Personal Protection Equipment.

SCBA evaluations are still in progress.

Service/support vehicle due in here May 2009.

Mike Stankus is continuing to finish specs on four new engines.

**3. Admin Building/Project Manager Office.** See Chief’s report.

**4. Planning Meeting Focus Groups.** Local 3186 President and Firefighter Ryan McGinnis presented a staffing proposal based on focus group meetings. Group goal is to restore staffing to 2007 levels – staffing Stations 92 and 96 24/7, Station 98 0600-1800. The group will present the board with a recommendation in future.

**Executive Session.** Executive session was called to order 1950.

There will be a brief executive session as per RCW 2.30.140 (4) (a ) to consider \_\_\_Grievance\_\_\_\_\_. It is anticipated that the executive session will last approximately \_\_\_10\_\_\_\_\_ minutes and the meeting will be back in open session at \_\_\_2000\_\_\_\_\_.

**5. Grievance letter to Board (Step 3) F/F Brian Whitley.** After review and investigation by the board regarding the grievance presented to the district by Brian Whitley the district has issued a written letter denying his grievance request.

Commissioner Joanne Seng made a motion to approve the written denial document. Commissioner Robin Mauro seconded the motion. The motion carried.

**6. Station 98 Remodel (Dist 17 funds) (noted in Chiefs Report).** Project Manager Mike Stankus provided an update for improvements at Station 98. The district has a RFP out for cleaning and painting the exterior including the roof.

Chief Smith updated the board regarding the sewer access. This is still more than one year out.

Chief Smith is writing a letter (to be approved by Legal) to the City of Black Diamond outlining Project Plans for Station 98 requesting their approval. The district does want the City to know that these projects are being paid for by impact funds collected by the previous Fire District #17 for the improvement of Black Diamond Fire Department and that they are not considered normal maintenance and repair as noted in the contract between the City and the Fire District.

**X. New Business.**

**1. Phone System RFQ.** Chief Barlow updated the board regarding bid process for the new phone system. The state no longer has a viable bid for voice and data. He is currently formulating a bid document for the district to submit.

A system review of CISCO is set for April 23, 2009 to review appliances and software.

**2. Sole Source Purchase, Globe Manufacturing Co., LN Curtis FF PPE.** Sole source letter received from L.N. Curtis for Globe Extreme PPE. The district currently uses GLOBE PPE, to meet safety requirements issued by NFPA we will continue to use GLOBE products.

Commissioner Robin Mauro made a motion to approve the sole source letter to purchase GLOBE PPE. Commissioner Joanne Seng seconded the motion. The motion carried.

**XI. Commissioners Report.** None

**XII. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 1915.

The next regular meeting at Station 95, April 28, 2009 – 1830 hours.

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n/a  
James Farrell, Chair

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Robin Mauro

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Frederick Heistuman

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F. Dan Bjurstrom

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Joanne Seng

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Andy Benedetti

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Pamela Ratcliffe, Secretary  
Board of Commissioners  
King County Fire Protection District No. 44