

**King County Fire District 44**  
**Scheduled Board of Commissioner Meeting**  
**June 14, 2011**

- I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 19:05 hours.

Present from District 44

Commissioner Andy Benedetti  
Commissioner Frederick Heistuman  
Commissioner James Farrell

Also present were Chief Smith, Chief Mike Barlow, Project Manager Mike Stankus and District Secretary Pamela Ratcliffe. Excused were Commissioner F. Dan Bjurstrom and Commissioner Robin Mauro.

Union Representative: None

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

- II. Pledge of Allegiance.** Commissioner Frederick Heistuman led those in attendance in the Pledge of Allegiance.
- III. Approval of Agenda.** Commissioner Frederick Heistuman made a motion to approve the agenda with noted changes listed below. Commissioner Andy Benedetti seconded the motion. The motion carried.
- IV. Consent Agenda.** Commissioner James Farrell called for approval of the consent agenda, which includes minutes of May 24, 2011 and June 8, 2011 Special Meeting, and voucher approval for 1st Half of June 2011. Commissioner Frederick Heistuman made a motion to approve the consent agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

Change noted to add under New Business: 3. Volunteer Medical Billing

- V. Account Balance Report.** Deputy Chief Mike Barlow confirmed no anomalies to report.

**VI. Budget Expenditure Report.**

REVIEW DATE: June 14, 2011

FOR VOUCHER PERIOD: Jun 1, 2011 through Jun 15, 2011

Voucher Payroll	11,701.20		
Vouchers 56611-56684	24,177.63	35,878.83	
Online Payroll		135,957.93	
<b>Total Operations Processing</b>			171,836.76
Bond Vouchers 01449-01463	108,908.04		
<b>Total Bond Processing</b>			108,908.04
Sta 98 Project			
<b>Total KCFD17Reserve</b>			
Operations & Bond & KCFD17			280,744.80

As of Jun 15, 2011	YTD	Budget	Spent	Remaining
44 Capital	\$ 6,062.02	\$ 248,372.00	2.44%	97.56%
44 Operating	\$ 510,500.38	\$ 1,341,694.00	38.05%	61.95%
44 Payroll	\$ 1,123,754.45	\$ 2,379,729.00	47.22%	52.78%
44 Volunteer Operating	\$ 10,720.63	\$ 29,200.00	36.71%	63.29%
44 Volunteer Payroll	\$ 85,670.00	\$ 199,000.00	43.05%	56.95%
44 Transfers Out	\$ 27,564.15			
<b>Mountain View F&amp;R</b>	<b>\$ 1,764,271.63</b>	<b>\$ 4,197,995.00</b>	<b>42.03%</b>	<b>57.97%</b>
BD Capital	\$ 2,491.72	\$ 2,750.00	90.61%	9.39%
BD Operating	\$ 67,874.88	\$ 163,572.00	41.50%	58.50%
BD Payroll	\$ 202,370.83	\$ 430,775.00	46.98%	53.02%
<b>Black Diamond</b>	<b>\$ 272,737.43</b>	<b>\$ 597,097.00</b>	<b>45.68%</b>	<b>54.32%</b>
*Less Cash				
Received/Applied towards		BD Contract		
Expensed Vouchers	\$ (112,906.12)	2011=\$428,630.00		
2010 44/BD Budget	\$ 1,924,102.94	\$ 4,795,092.00	40.13%	59.87%
<b>2009-2011 Accumulative</b>				
<b>Bond Project 2008-2009</b>	\$ 6,055,932.94	\$ 7,500,000.00	<b>80.75%</b>	<b>19.25%</b>
<b>2010 KCFD17 Impact Fund</b>				
Station 98 Improvements	\$ 885.00	\$ 402,636.00	<b>0.22%</b>	<b>99.78%</b>

**VII. Public Comment.** None

**Union Comment.** None

### III. Chief's Report.

#### 1. Incident Response. May 25, 2011 through June 14, 2011.

Fire	3	False Call	4
EMS/Rescue	64	Good Intent	3
Hazardous Condition	1	Other	2
Service Call	4	Total	81

2. **Mock DUI.** The district participated in a Mock DUI at Kentlake High School.

3. **Washington State Rating Bureau.** No update.

4. **Fire Marshall.** Copy of Interlocal Agreement provided for the board. Discussion regarding the district taking over local inspections. Concerns over enforcement determine that the district will withhold from participating until results can be determined of the testing be done this year through the end of next year by Bellevue Fire and Woodinville Fire.

5. **Sta 96.** Chief Smith provided a pictorial review of the building progress. Drywall, insulation, and doors.

6. **Black Diamond.** Chief Smith and Chief Barlow continue working with the City regarding growth management. The current Facility Plan has a fire station with all related equipment, 2 support vehicles, replace Engine 98, replace Aid 98, and replace brush truck chassis. Eventually a second fire station to be added. Correction: July 9, 2011 is Minor's Day.

Elections for this Fall 2011. Joanne Seng will be running unopposed for KCFD44 Commissioner. Black Diamond City Council position #3 currently held by Bill Boston has two new candidates. Candidate Ron Taylor running for Leah Mulvihill's position. Reagan Dunn running for Attorney General.

7. **Sutphens.** Hose beds were loaded this week. A hose strap to be added to assist in pulling hose off elevated bed levels.

8. **Safer Grants.** Chief Smith met with the Labor Group. Discussion regarding hiring resulted in looking at authoring next year's grant to increase day staff to four man crews. This will facilitate the transition to 24 hour shifts with experienced crew.

9. **RFP Hose.** Closes this week. Report to be provided to the Board next meeting. Funds to be reviewed to see if adapters for the fire hydrants can be purchased as well.

10. **HB 1136. Volunteer License Plates.** Bill approved. Chief Smith will follow up any new rulings with the Department of Licensing. The district will need to develop a plan to participate and track. This bill becomes effective July 1, 2011.

## **IX. Unfinished Business.**

**1. New 96.** See Chiefs Report. Chief Smith also presented samples of a floor concrete stain project to put a Compass on the floor in the entry way of the New 96 station and permanent backup lines in the bay.

Commissioner Andy Benedetti made a motion to approve the concrete staining projects for \$3,200.00. Commissioner Frederick Heistuman seconded the motion. The motion carried.

**2. Non-bargaining unit employees, contracts.** Tabled

**3. Physical Fitness-Light Duty standards Discussion.** Chief Smith met with Labor Group. Draft in process to be presented to the Board of Commissioners. Tabled

**4. Surplus of Vehicle(s) Resolution.** Tabled.

**5. Policy 2.11 Vacation (update).** Tabled.

(Old 5. Non-Organized Fire District Labor Salary Adjustment 2011. Dropped from Agenda. )

## **X. New Business.**

**1. District Planning.** A fall date to be determined.

**2. Personnel Files Policy.** Chief Smith provided a draft policy for board review.

**3. Volunteer Medical Billing.** A current experience regarding an injury that did not follow district procedures resulted in a discussion for a new policy for reporting personal injuries and hold harmless document. Chief Smith will review with legal.

## **XI. Commissioners Report.**

**1. Commissioner Conference.** Commissioner Andy Benedetti attended Chelan Commissioner Conference on June 4, 2011. His report highlighted the fact that one of the most common mistakes is cutting the budget for communications. He would like to see a semi-annual or annual newsletter re-instated. Discussion regarding Tim Perciful, Public Educator receiving training for newsletter production and looking at the budget this fall to see if we can proceed with publishing a newsletter this year. He stressed that this was a very important issue for all districts to maintain communication with their district constituents.

**2. July 12, 2011 Board Meeting.** To be held at New 96.

**3. Valley Medical Center.** Valley is looking towards an alliance with the University of Washington Medical Center. Commissioner James Farrell has asked to be a board member of the new board organization.

**XII. Board for Volunteer Fire Fighters.** Chief Greg Smith made a motion to approve voucher processing for two medical bills. Commissioner James Farrell seconded the motion. The motion carried.

**Executive Session.** 19:10 PM to 19:20. No decisions were made.

There will be a brief session as per RCW 42.30.140 section 4 subsection (b) to discuss \_possible litigation\_. It is anticipated that the executive session will last approximately \_10\_ minutes and the meeting will be back in open session at \_19:20\_

(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress

**II. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Andy Benedetti seconded the motion. The motion carried. Meeting adjourned at 20:08.

The next regular meeting at Station 95, June 28, 2011– 1830 hours.

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James Farrell, Chair

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n/a  
Robin Mauro

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Frederick Heistuman

\_\_\_\_\_  
n/a  
F. Dan Bjurstrom

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Andy Benedetti

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Pamela Ratcliffe, District Secretary  
King County Fire Protection District No. 44