

King County Fire District 44
Scheduled Board of Commissioner Meeting
June 28, 2011

I. Meeting Called to Order. Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner Andy Benedetti
Commissioner Frederick Heistuman
Commissioner James Farrell
Commissioner Robin Mauro
Commissioner F. Dan Bjurstrom

Also present were Chief Smith, Chief Mike Barlow, Project Manager Mike Stankus, Legal Counsel Brian Snure (18:30 – 19:00) and District Secretary Pamela Ratcliffe.

Union Representative: Capt. Daniels, FF Trout, Lt. Iverson

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

II. Pledge of Allegiance. Commissioner Andy Benedetti led those in attendance in the Pledge of Allegiance.

III. Approval of Agenda. Commissioner Robin Mauro made a motion to approve the agenda with noted changes listed below. Commissioner Andy Benedetti seconded the motion. The motion carried.

IV. Consent Agenda. Commissioner James Farrell called for approval of the consent agenda, which includes minutes of June 14, 2011, and voucher approval for 2nd Half of June 2011. Commissioner Frederick Heistuman made a motion to approve the consent agenda. Commissioner Robin Mauro seconded the motion. The motion carried.

Executive Session. 18:34 PM to 19:00. No action taken.

There will be a brief session as per RCW 42.30.110 section (i) to discuss possible litigation. It is anticipated that the executive session will last approximately 30 minutes and the meeting will be back in open session at 19:00

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Commissioner F. Dan Bjurstrom made a motion to authorize the board chair to meet with the employees who filed the complaint to establish an independent Ombudsman Process for the purpose of addressing any complaints that arise while the investigation into the June 1, 2011 is proceeding. Commissioner Robin Mauro seconded the motion. The motion carried.

V. Account Balance Report. Deputy Chief Mike Barlow confirmed conducting business within district budget.

VI. Budget Expenditure Report. Authorized budget adjustments have changed monthly expenditure target to \$399,591.

REVIEW DATE: June 28, 2011

FOR VOUCHER PERIOD: Jun 16, 2011 through Jun 30, 2011

Voucher Payroll	6,020.74		
Vouchers 56685-56741	88,698.97	94,719.71	
Online Payroll		120,544.62	
Total Operations Processing			215,264.33
Bond Vouchers 01464-01479	131,685.64		
Total Bond Processing			131,685.64
Sta 98 Project	14,223.32		
Total KCFD17Reserve			14,223.32
Operations & Bond & KCFD17			361,173.29

As of Jun 30, 2011	YTD	Budget	Spent	Remaining
44 Capital	\$ 6,062.02	\$ 248,372.00	2.44%	97.56%
44 Operating	\$ 582,662.44	\$ 1,341,694.00	43.43%	56.57%
44 Payroll	\$ 1,230,149.00	\$ 2,379,729.00	51.69%	48.31%
44 Volunteer Operating	\$ 12,457.69	\$ 29,200.00	42.66%	57.34%
44 Volunteer Payroll	\$ 87,659.00	\$ 199,000.00	44.05%	55.95%
44 Transfers Out	\$ 27,564.15			
Mountain View F&R	\$ 1,946,554.30	\$ 4,197,995.00	46.37%	53.63%
BD Capital	\$ 2,491.72	\$ 2,750.00	90.61%	9.39%
BD Operating	\$ 74,697.42	\$ 163,572.00	45.67%	54.33%
BD Payroll	\$ 220,589.79	\$ 430,775.00	51.21%	48.79%
Black Diamond	\$ 297,778.93	\$ 597,097.00	49.87%	50.13%
*Less Cash Received/Applied towards Expensed Vouchers	\$ (120,781.12)			
2010 44/BD Budget	\$ 2,123,552.11	\$ 4,795,092.00	44.29%	55.71%
	2009-2011 Accumulative			
Bond Project 2008-2009	\$ 6,187,618.58	\$ 7,500,000.00	82.50%	17.50%
	2010 KCFD17 Impact Fund			
Station 98 Improvements	\$ 15,108.32	\$ 402,636.00	3.75%	96.25%

VII. Public Comment. None

Union Comment. None

III. Chief's Report. Two Swift Water Rescues, one call brought Guardian One (helicopter) to transport SW team member across the river. \$10,000. Both calls successful. Media has been more involved due to new Life Vest law going into effect July 1, 2011.

1. Incident Response. June 15, 2011 through June 28, 2011.

Fire	2	False Call	4
EMS/Rescue	46	Good Intent	1
Hazardous Condition	2	Other	0
Service Call	2	Total	57

2. RFP Hose. Amended to close July 8, 2011. Report to be provided to the Board next meeting after review of received bids. Funds to be reviewed to see if adapters for the fire hydrants can be purchased as well.

3. Washington State Rating Bureau. The district received a response to the survey conducted last October 2010. The City of Black Diamond had their rate raised from 6 to 4. King County Fire District 44 remains at 5. It may be possible to improve the district rate by earning a Tender credit. A test would be performed with set criteria set by the WSRB. Chief Barlow with review with Chief Young regarding the test.

4. Fire Marshall. It has been determined King County would continue to set fees for the district inspectors. The district would be able to notify King County for Code Violations that are not corrected after a 90 day notification period. King County will act as the enforcement agency. King County will continue to maintain historical records, interpretation of code, and code appeals.

5. Sta 96. Chief Smith provided a pictorial review of the building progress. One year anniversary from ground breaking is June 29, 2011. Chief Smith spearheaded an "Operation Move-In" Committee to start preparations for the move from Old 96. Interior and exterior paint contract signed this week.

6. Black Diamond. Yarrow Bay is conducting an open house June 28, 2011 with public hearings starting July 11, 2011 for both new developments. July 9, 2011 is Minor Days. Chief Smith and Chief Barlow have completed the district review for the Mitigation Plan Impact Fees and Comprehensive Plans. Chief Smith and Chief Barlow met with the Black Diamond Council to review their Capital Improvement Plan.

7. Sutphens. A hose strap to be added to assist in pulling hose off elevated bed levels has been ordered. All but one career personnel have their drive time completed.

8. Fireworks. Chief Smith reviewed county rules regarding fireworks.

IX. Unfinished Business.

1. New 96. See Chiefs Report. Project Manager Mike Stankus and General Larry McNeely continue working with legal and insurance to resolve contractual obligations with Construct Co. The exterior concrete work is pending the resolution. The vendor has entered a penalty phase.

Interior drywall in process. Insulation completed. Cedar installation pending vendor assignment.

The July 26, 2011 board meeting anticipated to be held at New 96.

2. Non-bargaining unit employees, contracts. Tabled. Contract examples needed.

3. Physical Fitness-Light Duty standards Discussion. Chief Smith met with Labor Group. Draft in process to include shift language, sick leave accrual, restricting incident response, and form to be completed at each occasion to be presented to the Board of Commissioners. Tabled

4. Surplus of Vehicle(s) Resolution. Commissioner Frederick Heistuman made a motion to approve Resolution 11-466. Commissioner Frederick Heistuman seconded the motion. The motion carried.

5. Policy 2.11 Vacation (update). Tabled. Comparables needed.

6. Station 98. Permit in process for Sprinkler Installation/Upgrade.

7. Station 95. KC DDES has sent additional letter of request regarding catch basins. Project Manager Mike Stankus picking up permit this week to start Storm Water Project. RFP in process for publication.

9. District Planning. Meeting date TBD for September 2011. Commissioner Bjurstrom to be on Planning Committee. Chief Smith will meet with Local 3186 to garner topics for agenda. Meeting location to be local.

X. New Business.

1. Personnel Files Policy. Chief Smith provided a sample policy for board review. Commissioner Robin Mauro to provide feedback for policy.

2. L&I and Sick Leave buy back (update). Chief Smith and Chief Barlow meeting with Local 3186 drafting language reflecting RCW's. Sick leave buyback and possible tax credits will be reviewed. Final numbers to be determined using outside vendor, Certified Public Accountant. Commissioner Frederick Heistuman reviewing.

XI. Commissioners Report. n/a

XII. Board for Volunteer Fire Fighters. No meeting required.

II. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 19:50.

The next regular meeting at Station 95, July 12, 2011– 1830 hours.

James Farrell, Chair

Robin Mauro

Frederick Heistuman

F. Dan Bjurstrom

Andy Benedetti

Pamela Ratcliffe, District Secretary
King County Fire Protection District No. 44