

**King County Fire District 44
Scheduled Board of Commissioner Meeting
August 9, 2011**

- I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner Andy Benedetti
Commissioner Frederick Heistuman
Commissioner James Farrell
Commissioner Robin Mauro

Also present were Chief Smith, Chief Mike Barlow, Legal Counsel Brian Snure, and District Secretary Pamela Ratcliffe.

Commissioner F. Dan Bjurstrom was excused.

Union Representative: None.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

- II. Pledge of Allegiance.** Deputy Chief Mike Barlow led those in attendance in the Pledge of Allegiance.
- III. Approval of Agenda.** Commissioner Robin Mauro made a motion to approve the agenda with noted changes listed below. Commissioner Andy Benedetti seconded the motion. The motion carried.
- IV. Consent Agenda.** Commissioner James Farrell called for approval of the consent agenda, which includes minutes of July 26, 2011, and voucher approval for 1st Half of August 2011. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner Frederick Heistuman seconded the motion. The motion carried.

Executive Session. 1833 to 1903. No Action Taken

There will be an executive session as per RCW 42.30.110 sub section 1(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The session will last approximately 30 minutes and the board shall return to regular session at 19:03 hours

V. Account Balance Report. Deputy Chief Mike Barlow confirmed conducting business within district budget. Issued first draft of mid-year Budget Adjustments for review.

VI. Budget Expenditure Report.

REVIEW DATE: Aug 9, 2011
 FOR VOUCHER PERIOD: Aug 1, 2011 through Aug 15, 2011

Voucher Payroll	10,325.95		
Vouchers 56954-57020	33,933.34	44,259.29	
Online Payroll		130,571.38	
Total Operations Processing			174,830.67
Bond Vouchers 01509-01528	70,325.17		
Total Bond Processing			70,325.17
Sta 98 Project	.00		
Total KCFD17Reserve			.00
Operations & Bond & KCFD17			245,155.84

As of Aug 15, 2011	YTD	Budget	Spent	Remaining
44 Capital	\$ 20,321.57	\$ 248,372.00	8.18%	91.82%
44 Operating	\$ 732,304.41	\$ 1,341,694.00	54.58%	45.42%
44 Payroll	\$ 1,567,011.84	\$ 2,379,729.00	65.85%	34.15%
44 Volunteer Operating	\$ 12,675.93	\$ 29,200.00	43.41%	56.59%
44 Volunteer Payroll	\$ 122,906.00	\$ 199,000.00	61.76%	38.24%
44 Transfers Out	\$ 187,755.15			
Mountain View F&R	\$ 2,642,974.90	\$ 4,197,995.00	62.96%	37.04%
BD Capital	\$ 2,491.72	\$ 2,750.00	90.61%	9.39%
BD Operating	\$ 87,520.86	\$ 163,572.00	53.51%	46.49%
BD Payroll	\$ 280,170.93	\$ 430,775.00	65.04%	34.96%
Black Diamond	\$ 370,183.51	\$ 597,097.00	62.00%	38.00%
*Less Cash Received/Applied towards Expensed Vouchers	\$ (123,338.09)			
2010 44/BD Budget	\$ 2,889,820.32	\$ 4,795,092.00	60.27%	39.73%
2009-2011 Accumulative				
Bond Project 2008-2009	\$ 6,452,986.64	\$ 7,500,000.00	86.04%	13.96%
2010 KCFD17 Impact Fund				
Station 98 Improvements	\$ 25,758.32	\$ 402,636.00	6.40%	93.60%

VII. Public Comment. None
Union Comment. None

III. Chief's Report. \$0.00 fire loss.

1. Incident Response. July 26, 2011 through August 9, 2011.

Fire	3	False Call	2
EMS/Rescue	54	Good Intent	5
Hazardous Condition	0	Other	0
Service Call	3	Total	67

2. Safer Grant. Chief Smith hired Kurt Bradley as consultant for 1 year period (16 hours) to help the district to better author grants and to make sure we are poised to accept offered grants.

Mr. Bradley will be in town for October 20-21, 2011 conference at the Port of Seattle. Chief recommends one or more attend. Mr. Bradley plans to visit District 44 as a courtesy visit as well.

Safer Grant opens August 15-closes September 9, 2011.

3. Hose Purchase. All approved purchases in process for hose testing dates August 22-26, 2011.

4. Housing Market. Auburn-Kent area homes are anticipating a 25% increase in home values by the Spring of 2013.

5. District Patch. Tim Perciful and Chief Smith working on new version for District 44 to include Black Diamond and Muckleshoot Indian Tribe emblems. The district is looking at two patches, one for the District and the other to keep the City of Black Diamond identity.

6. Move-In New 96. Fire Extinguisher equipment received for new station. Workout/fitness center drawings completed.

7. Black Diamond. MPD report should be available soon, Public Comment period closed. National Night Out attended by district. The Covington Report published a picture of Tim Perciful, PIO with Mama Passarelli.

8. Engines. E92 has been switched out with new Sutphen E92. The other two Sutphen engines to be in service within 60 days. Both engines currently in shop for software re-programming.

9. Life Jackets. According to latest reports from the King County Marine Unit office, 2/3 of boaters are in compliances wearing the life jackets.

10. Burn Ban. King and Pierce County have posted a burn ban. District 44 has annual burn ban period from July 1 to day after Labor Day (September 6, 2011).

11. New 96. Chief Smith provided a pictorial review of New 96 building progress.

12. Employee Recognition. Lt. Torrey Knorr and PIO Tim Perciful working on bringing our Employee Recognition program up to date. Chief Smith would like to adopt a policy regarding annual recognition to include "special" awards for other categories. The board agreed to move forward.

IX. Unfinished Business.

1. New 96 (update). See Chiefs Report. Chief requested Building Committee to meet on August 22, 2010. 10:00 AM at New 96.

2. Non-bargaining unit employees, contracts (update). Tabled.

3. Physical Fitness-Light Duty standards (update). Tabled.

4. Policy 2.11 Vacation (update). Tabled.

5. District Planning (discussion). Chief Smith issued a draft “SWOP” (Strengths, Weakness’, Opportunities, and Possibilities’) report for use at the Retreat. Board meeting date changed to October 24, 2011. Meeting location to be in the conference room at New 96.

6. District Policy, Personnel Files (discussion). Tabled.

7. L&I and Sick Leave buy back (update). Meeting with CPA scheduled for August 10, 2011.

8. Reporting of On-Duty Accidents. Dropped from Agenda.

9. Public Records Request Policy. Dropped from Agenda.

X. New Business. None

XI. Commissioners Report. Commissioner Heistuman discussed some problem areas in regards to several recent mutual aid calls with Enumclaw Fire Department. Chief Smith confirmed that we do track and investigate for possible errors in dispatching.

XII. Board for Volunteer Fire Fighters. Two invoice vouchers.

Chief Greg Smith made a motion to approve invoice vouchers. Commissioner James Farrell seconded the motion. The motion carried.

II. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Andy Benedetti seconded the motion. The motion carried. Meeting adjourned at 19:40.

The next regular meeting TBA, August 23, 2011– 1830 hours.

James Farrell, Chair

Robin Mauro

Frederick Heistuman

n/a
F. Dan Bjurstrom

Andy Benedetti

Pamela Ratcliffe, District Secretary
King County Fire Protection District No. 44